Annex M1 – Summary of Key Findings and Recommendations during the Monthly Site Audits

Date of Audit	Comments / Remarks
November 2016	• It was observed that protection to granite steps was insufficient during the demolition of the canopy in Block 9. The Contractor was informed to follow up.
	• Skirting boards and floorboards in Block 4 was observed without labelling or adequate protection. The Contractor was informed to follow up.
	• A plywood board was observed leaning on the mural at Block 10, causing damage to the mural. The Contractor was informed to follow up.
	• It was observed that the granite paving in Block 10 was laid incorrectly. The Contractor was informed to follow up;
	• It was observed that the door was fabricated in wrong size on first floor of Block 9. The Contractor was informed to follow up;
	• Lack of protection was observed to the external face of the door at lower ground floor of Block 1. The Contractor was informed to follow up;
	• Insufficient protection was observed to the ceiling and handrail of the staircase in Block 1. Damage was observed on timber handrail. The Contractor was informed to follow up;
	• Lack of protection was observed to the painted signs at east elevation of Block 7, ground floor of Block 9 and Block 4 near Pottinger Ramp. The Contractor was reminded to follow up;
	• Lack of protection was observed to the glazed tiles at ground floor of Block 9. The Contractor was reminded to follow up.
December 2016	• It was observed that the protection to the painted sign at lower ground floor of Block 9 was missing. The Contractor was reminded to follow up.
	• Lack of protection was observed to the painted sign at ground floor of Block 9. The Contractor was reminded to follow up;
	• A section of protection to timber floor and balustrade at first floor of Block 6 was observed missing. The Contractor was reminded to follow up.
January 2017	• It was observed that the metal work at Block 8 balcony balustrade was painted in wrong colour. The Contractor was reminded to follow up.
	• Numerous holes, cracks and depressions were observed on the roof parapet at Block 11 and Block 13. The Contractor was reminded to follow up;
	• No protection was provided to the timber door during masonry repairs at ground floor of Block 3 and bricks were observed falling onto the floor. The Contractor was reminded to follow up.

Date of Audit	Comments / Remarks
	 It was observed that there were some workers stepping on the salvaged fretwork ceiling boards while carrying out window repairs at third floor of Block 3, causing damages to historic building fabric. The Contractor was reminded to follow up. It was observed that the protection to painted sign on second floor of Block 3 was missing. The Contractor was reminded to follow up; It was observed that the protection to painted sign on lower ground floor of Block 9 was missing. The Contractor was reminded to follow up; Defective paint work was observed at Rooms 03/F/01 and 03/F/31 on first floor of Block 3. The Contractor was reminded to follow up; Rainwater pipe at Block 6 was observed not installed in accordance with approved drawings. The Contractor was reminded
	to follow up; • The door on first floor of Block 9 was observed to be fabricated in wrong size. The Contractor was reminded to follow up.
February 2017	 It was observed that the timber window and the painted sign at Block 17 were not protected during the coring and roofing works. The Contractor was reminded to follow up. Blockage of the drainage outlet at lower ground floor of Block 9 has caused flooding in the corridor and rooms. The Contractor was reminded to follow up. It was observed that the protection to painted sign on lower ground floor of Block 9 was missing. The Contractor was reminded to follow up; Defective paint work was observed at Rooms 03/F/01 and 03/F/31 on first floor of Block 3. The Contractor was reminded to follow up; Rainwater pipe at Block 6 was observed not installed in accordance with approved drawings. The Contractor was reminded to follow up; The door on first floor of Block 9 was observed to be fabricated in wrong size. The Contractor was reminded to follow up.
March 2017	 It was observed that the wall and door frame was damaged on ground floor at Block 14. The Contractor was reminded to follow up and provide sufficient supervision. It was observed that the protection to painted sign at Block 12 was missing. The Contractor was reminded to follow up and provide sufficient protection to the painted sign. It was observed that a section of redundant core rail was installed at the central staircase of Block 9. The Contractor was reminded to follow up and remove the redundant core rail.

Date of Audit	Comments / Remarks
	• It was observed that skirting of wrong profile was installed at room 03/T/02 in Block 3. The Contractor was reminded to follow up and rectify the incorrect installation.
	• Defective paint work was observed at Rooms 03/F/01 and 03/F/31 on first floor of Block 3. The Contractor was reminded to follow up;
	• Rainwater pipe at Block 6 was observed not installed in accordance with approved drawings. The Contractor was reminded to follow up;
	• The door on first floor of Block 9 was observed to be fabricated in wrong size. The Contractor was reminded to follow up.
April 2017	• External paint at south elevation of Block 10 was observed defective. The Contractor was reminded to follow up and rectify the defective paint.
	• A historic hopper was observed damaged due to improper storage. The Contractor was reminded to follow up and improve supervision in handling historic building fabric.
	• It was observed that the protection to painted sign at Block 12 was missing. The Contractor was reminded to follow up and provide sufficient protection to the painted sign.
	• Skirting of wrong profile was observed to be installed incorrectly in Block 3 room 03/T/02. The Contractor was reminded to rectify the incorrect installation.
	• It was observed that the wall and door frame was damaged on ground floor at Block 14. The Contractor was reminded to follow up and provide sufficient supervision.
	Damage to the existing timber joints supporting the timber floor at Block 7 was observed. The Contractor was reminded to follow up.
	• It was observed that the protection to painted sign at Block 9 lower ground floor was missing. The Contractor was reminded to follow up and provide sufficient protection to the painted sign.
	• It was observed that the protection to terrazzo floor at Block 14 first floor was missing. The Contractor was reminded to follow up and provide sufficient protection.
May 2017	• Lack of site control and supervision during excavation on ground floor of Block 3 was observed. The Contractor was reminded to ensure that all site operations are planned and sequenced to complete the works in the most efficient and safe manner.
	 The chimney at Block 13 was observed to be left in an unsafe situation after canopy demolition. The Contractor was reminded to provide immediate propping and closely supervise the demolition work.
	 External render was observed to be cracked after the installation of glass balustrade. The Contractor was reminded to

Date of Audit	Comments / Remarks
	provide protective measures and assess the area of damage.
	• It was observed that the wall and door frame was damaged on ground floor at Block 14. The Contractor was reminded to follow up and provide sufficient supervision.
	• It was observed that some new metal doors (14/DLG/21, 22, 23) on lower ground of Block 14 was not fabricated. The Contractor was reminded to rectify the incorrect doors.
	• It was observed that the protection to existing door at Block 14 ground floor was missing. The Contractor was reminded to follow up and provide sufficient protection.
	• It was observed that there was lack of care to historic windows. The Contractor was reminded to increase site supervision and briefing and provide sufficient protection.
	• It was observed that the protection to painted sign at Block 15 was missing. The Contractor was reminded to follow up and provide sufficient protection to the painted sign.
	• It was observed that the protection to surrounding building fabric at Block 14 lower ground during excavation was missing. The Contractor was reminded to follow up and provide sufficient protection.
	• Animal decomposition was observed at Block 14 external staircase. The Contractor was reminded to clean up this area and ensure hygiene condition on site.
	• It was necessary to improve the cleanness at Block 7 after construction works. The Contractor was reminded to provide regular tidy-up.
	• Temporary plywood protection was observed to be rotten. The Contractor was reminded to follow up and replace the rotten plywood protection.
	• Protection barrier was observing missing during excavation. The Contractor was reminded to follow up and set up barriers for excavation.
June 2017	• It was observed that the tactile warning strip at Block 3 was not installed in accordance with the instructions. The Contractor was reminded to follow up and re-install the tactile warning strips.
	• It was observed that the scaffold was placed on the glazed tiles and that the tiles were not protected at Block 9. The
	Contractor was reminded to follow up and provide protection to the historic ceramic tiles and avoid damage to the tiles.
	• It was observed that there was no protection in place during glass balustrade installation at Block 9. Excessive grouting was observed on tiles and walls. The Contractor was reminded to follow up and rectify concrete grouting on tiles and walls as well as to improve site supervision.
	It was observed that improvement of workmanship was required for the handrail replacement work at Block 3. The Contractor was reminded to follow up.

Date of Audit	Comments / Remarks
	 It was observed that the protection to painted sign at Block 7 was missing. The Contractor was reminded to follow up and provide sufficient protection to the painted sign. It was observed that vegetation was growing on the building façade of Block 6 and 7. The Contractor was reminded to follow up. Improvement on cleanliness and protection to tiles were required on ground floor toilet of Block 14. The Contractor was reminded to clean up the area and provide protection to the tiles. It was observed that improvement on tidiness at Sergeants' Yard was required. The Contractor was reminded to follow up.
July 2017	 It was observed that the external downpipe and timber windows at Block 6 were not decorated properly. The Contractor was reminded to follow up and re-decorate the downpipes. It was observed that a number of new metal doors (14/DLG/21, 22, 23) at Block 14 lower ground level have not been fabricated in accordance with the approved drawings. The Contractor was reminded to follow up and rectify the metal doors.
August 2017	 It was observed that the waterproofing at roof of Block 13 was damaged. The Contractor was reminded to repair the waterproofing to protect the building. It was observed that the wall on second floor of Block 13 was saturated below the former canopy location, indicating water ingress from the canopy. The Contractor was reminded to repair the canopy to protect the building. It was observed that the wall at the southeast corner of Block 4 was saturated with water causing damage on brickwork. The Contractor was reminded to follow up and provide proper protection. It was observed that the wall and floor at Block 17 south and Block 3 new bridge was not properly protected. The Contractor was reminded to provide sufficient protection. It was observed that the glazing at ground floor of Block 3 was not properly protected. The Contractor was reminded to follow up and provide proper protection to the glazing.
September 2017	 It was observed that the waterproofing at roof of Blocks 11 and 13 was damaged. The Contractor was reminded to repair the waterproofing to protect the building. Improvement of tidiness at Magistracy Terrace is required. The Contractor was reminded to follow up. It was observed that the waterproofing material used for roof of Block 14 was of substandard quality. The Contractor was reminded to rectify the defective waterproofing to protect the building. A pond of stagnant water was observed on ground floor north terrace of Block 1, which may cause potential damage to floor

Date of Audit	Comments / Remarks
	tiles. The Contractor was reminded to remove the stagnant water.
	 Saturation of wall at Block 9 was observed due to inadequate temporary rainwater pipe. The Contractor was reminded to complete the rainwater pipe installation or extend the temporary rainwater pipe to protect the adjacent wall. It was observed that the wall on second floor of Block 13 was saturated below the former canopy location, indicating water ingress from the canopy. The Contractor was reminded to repair the canopy to protect the building.
October 2017	 It was observed that no protection was provided to the finished tiled floor at lower ground level of Block 1. The Contractor was reminded to provide adequate protection to the tiled floor. It was observed that no protection was provided to the graffiti on first floor of Block 14. The Contractor was reminded to provide adequate protection. Water ponding and re-bar rusting due to incomplete repair were observed at ladder store canopy at Block 13. The Contractor was reminded to follow up. It was observed that window repairs at east elevation of Block 15 were not completed prior to removal of scaffold and the window was in defective condition. The Contractor was reminded to follow up. It was observed that a worker was using electric breaker to remove paint from the wall at Block 14 and the worker was stopped immediately. The Contractor was reminded to follow up. It was observed that protection was not provided during concreting at Block 3. Protection was immediately provided after reminder. Three timber doors were observed split at Block 7, indicating that the timber drying out process was not handled properly. The Contractor was reminded to carry out rectification works to the timber doors.

Site Memorandum No. 986

Date: 4th November 2016

To: Gammon Construction Limited For the attention of: Cliff Leung

Subject: Non-Compliance, Smoking in Block 3 Third Floor

A.I. no: F-620

During a site walk on 2nd November 2016, we observed a worker was smoking in the temporary foreman office on Block 3 third floor east kitchen.

We immediately reported the incident together with the worker's safety card record to GCL's safety officer for his action.

The Management Contractor and the Works Package Contractor are required to:

- 1) Remind all site personnel of the no smoking rules.
- 2) Ensure the no smoking rule is effectively enforced.
- 3) Ensure the site is managed in a safe manner.

Heritage Impact: NIL

Proposed Mitigation Measures: NIL

Justification: N/A

Variation: N RLB Cost estimate: HKD

t estimate: JCCPS approved/rejected

Cost implication: N Initials: Initials: Date: Date:

000.00						
1	Employer JCCPS	V	Structural Eng	Arup		
1	Quantity Surveyor RLB	V	Services Eng	JRP	V	Environmental Management ERM
V	Contract Administrator RDA	1	Design Consultant	HdM		Antiquities & Monuments Office \ AMO
٧	Resident Architect RDA				٧	For Purcell



Site Memorandum No. 987

Date: 8th November 2016

To: Gammon Construction Limited For the attention of: Cliff Leung

Subject: Non-Compliance, Smoking and Urinating in Block 3 First Floor

A.I. no: F-620

During a site walk on 4th November 2016, we observed signs of urinating and smoking in Block 3 First Floor in rooms where timber floor boards are installed.

The Management Contractor and the Works Package Contractor are required to:

- Remind all site personnel of the site rules. NO SMOKING ON SITE. There is a serious risk of fire if site rules are not followed.
- 2) Ensure site rules are effectively enforced.
- Ensure the site is managed in a safe manner.
- 4) Access and report to the architect any damage caused to the timber floor boards in room 03/F/01 and 03/F/22.
- 5) Rectify any damaged floorboards at neutral cost to the contract.

(Continue over leaf)

Heritage Impact: NIL

Proposed Mitigation Measures: NIL

Justification: N/A

Variation: N **RLB Cost estimate: JCCPS** approved/rejected HKD Cost implication: N Initials: Initials: Date: Date:

Copies to:

1	Employer JCCPS	1	Structural Eng	Arup			
1	Quantity Surveyor RLB	1	Services Eng	JRP	1	Environmental Management	ERM
1	Contract Administrator RDA	1	Design Consultant	HdM		Antiquities & Mo Office	numents AMO
1	Resident Architect RDA				٧	For Purcel	

BA/Central Police Station/232888/30 Reports/Site Memorandum

Page I of 4

VERSION: 2

ISSUE: March 2014





Above, photograph taken on 4^{th} November 2016, showing the damage by cigarette to the protection and the timber floorboards in room 03/F/22.



Above, photograph taken on 4^{th} November 2016, showing the plenty of cigarette butts found in room 03/F/22.

PURCELL 🗍



Above, photograph taken on 4th November 2016, showing sign of urinating in room 03/F/01.



Site Memorandum No. 988

WP602

Date: 8th November 2016

To: Gammon Construction Limited For the attention of: Cliff Leung

Subject: Non-Compliance, Incorrect Installation of Faceplates in Block 6 First Floor

A.I. no: F-620

During a site walk on 2nd November 2016 we observed that incorrect face-plates, for the twin 13A outlets, had been installed within rooms 06/F//01, 06/F//02, 06/F/04, 06/F/06, 06/F//07 of the Artists Residence on the First Floor of Block 6.

The face-plates for the twin 13A outlets to these rooms should be in accordance with the approved material submission titled, 'Approved Historical Building Sample Board WP602' which was approved in June of 2014.

A copy of the approved material is attached for reference. ("Schneider Ultimate metalclad 13A socket). A photo of the incorrect face-plates is also attached and titled, 'Incorrect 13A Face-plates_Block 6 1F'.

The Works Package Contractor is required to rectify the works at neutral cost to the contract.

Heritage Impact: NIL

Proposed Mitigation Measures: NIL

Justification: N/A

Variation: N

RLB Cost estimate:
HKD
Initials:
Date:

JCCPS
approved/rejected
Initials:
Date:

Copic	23 (0					
٧	Employer JCCPS		Structural Eng	Arup		
1	Quantity Surveyor RLB	1	Services Eng	JRP	1	Environmental Management ERM
1	Contract Administrator RDA		Design Consultant	HdM		Antiquities & Monuments Office AMO
1	Resident Architect RDA				٨	For Purcell



Site Memorandum No. 1011

Date: 9th December 2016

To: Gammon Construction Limited For the attention of: Cliff Leung

Subject: Non-Compliance, Incorrect Laying of Granite

Flagstones in Block 10 Passageway

A.I. no: F-620

NON-COMPLIANCE WITH CONTRACT DOCUMENTS

The granite flagstone in Block 10 Passageway was instructed to be labelled, carefully removed and reinstated following the installation of underground services. We have observed that the granite flagstones laid have not been installed to follow the original pattern. For example; The track on the granite flagstone near the east entrance for a former gate has not been reinstated. The solid border at the west archway has not been reinstated. The joint size is incorrect.

The Management Contractor and Works Package Contractors are required to:

- 1. Exhaust all measures to identify and locate all the granite flagstones from this area, collect the photographic record from the Contractor who lifted up the granite flagstones, lift up the granite flagstones that have been laid incorrectly, carry out a dry lay invite conservation architect for inspection, and finally lay the granite flagstones in accordance with contract documents and specifications. All the above works to be carried out at neutral cost to the contract.
- 2. Review and revise the work practices of the works package contractors especially the handover process of materials between different works package contractors.
- 3. Supervise the work operations to ensure compliance with the Contract Documents.

(Continued overleaf.)

Heritage Impact: N/A

Proposed Mitigation Measures: N/A

Justification: N/A

 Variation:
 N
 RLB Cost estimate:
 JCCPS

 HKD
 approved/rejected

 Cost implication:
 Initials:
 Initials:

 Date:
 Date:

1	Employer JCCPS	Structural Eng	Arup			
1	Quantity Surveyor RLB	Services Eng	JRP	V	Environmenta ERM	l Management
V	Contract Administrator RDA	Design Consultant	HdM		Antiquities & N Office	Monuments AMO
V	Resident Architect RDA			√	For Purcell	Mr.



Continuation Page

For information:



Photograph taken on 8th November 2016, showing the incorrect granite laying



Photograph taken on 22^{nd} August 2013 by the Management Contractor, showing the track on the granite flagstone at the East entrance.





Photograph taken on 22nd August 2013 by the Management Contractor, showing the granite border at the west archway.



Site Memorandum No. 1053

Date: 18th May 2017

To: Gammon Construction Limited For the attention of: Cliff Leung

Subject: Non-compliance, Loss of Gate/Fence "A" in A Hall Yard

A.I. no: F-620

JCCPS

It was reported by the Management Contractor on 13th March 2017 that Gate/Fence "A" located within A Hall Yard has been lost. (Refer to plan overleaf for location and photograph.)

The Management Contractor and Works Package Contractors are required to:

- 1. Review and revise the work practices of handling and storing historic building fabric.
- Supervise the work operations to ensure compliance with the Contract Documents and submit mitigation measures to enhance precautionary and storage measures.
- 3. Fabricate new metal gate/fence to match the original as per design detailed on Site Memo 1029.

(Continue over leaf)

Heritage Impact: Historic fabric has been lost.

Proposed Mitigation Measures: Instruct Contractor to comply with Contract Documents. Fabricate new metal gate to match original.

LB Cost estimate:

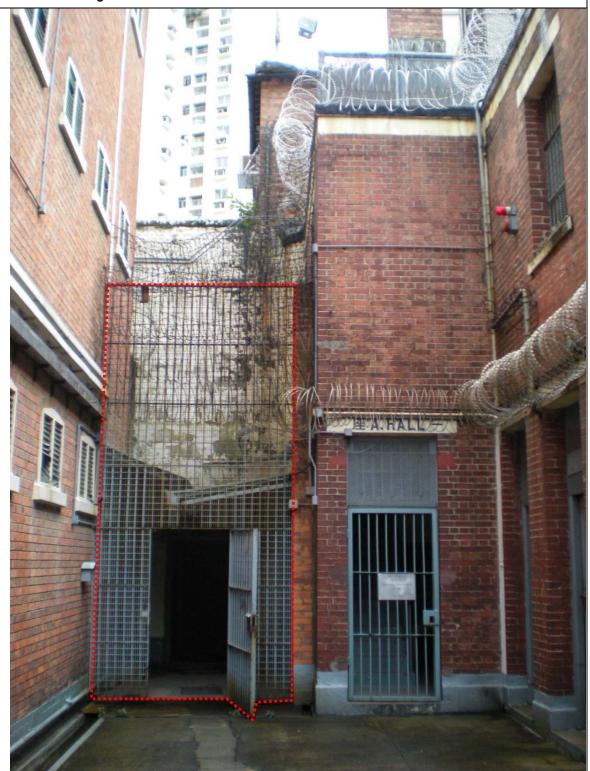
Justification: N/A

Variation: N

C	Cost in	nplication: N		HKD Initials: Date:			oroved/rejected als: e:	
C	Copies	to:						
٧	1	Employer JCCPS	1	Structural Eng	Arup			
1	l	Quantity Surveyor RLB	V	Services Eng	JRP	V	Environmental Management	ERM
1	J	Contract Administrator RDA	٧	Design Consultant	HdM	V	Antiquities & Mon Office	uments AMO
1	V	Resident Architect RDA				1	For Purcell	5.

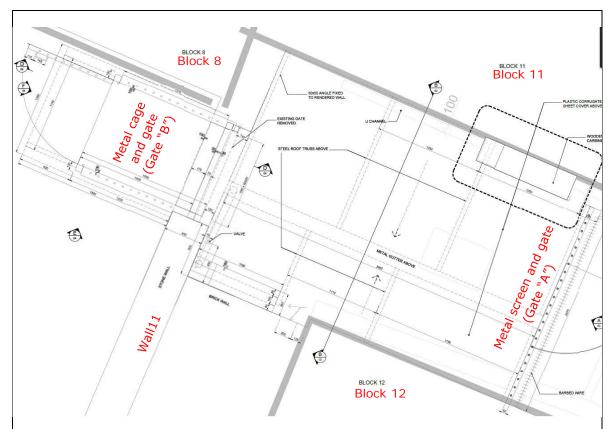
PURCELL 🗍

Continuation Page



Above, photo taken on 30th July 2009, dotted line showing the Transfer Gate "A" within A Hall Yard.





Above, cartographic drawing produced in 2012 showing the location of gates A within A Hall Yard.



Site Memorandum No. 1067

Date: 1st May 2017

To: Gammon Construction Limited For the attention of: Cliff Leung

Subject: Non-Compliance, Damage to Hopper from Block 9 West Elevation

A.I. no: F-620

NON-COMPLIANCE WITH CONTRACT DOCUMENTS, DAMAGE TO HISTORIC FABRIC

The rainwater hopper from Block 9 west elevation was instructed to be salvaged, redecorated and reinstalled. However, we were notified on 27th April 2017 that the hopper was damaged due to improper storage.

The Management Contractor and Works Package Contractor 601, Hsin Chong Aster are required to:

- Submit proposals to repair the damaged hopper within 14 days of this notice. If repair is not possible, notify the Conservation Architect and fabricate new cast iron rainwater hopper to match existing profile. No work is to be carried out without approval from the Conservation Architect.
- 2. Review and revise the work practices of the works package contractors especially storage of historic fabric.
- 3. Supervise the work operations to ensure compliance with the Contract Documents.

(Continued overleaf.)

Heritage Impact: Historic fabric is damaged.

Proposed Mitigation Measures: Instruct the Contractor to comply with contract documents. Contractor is to submit proposals to repair the damaged hopper. If repair is not possible, fabricate new cast iron rainwater hopper to match existing profile.

Justification: N/A

Variation: N	RLB Cost estimate:	JCCPS	
	HKD	approved/rejected	
Cost implication: N	Initials:	Initials:	
Authority (TVP) and the Property Property (Authority Authority)	Date:	Date:	

1	Employer JCCPS	1	Structural Eng A	rup		
1	Quantity Surveyor RLB	1	Services Eng	JRP	٧	Environmental Management ERM
V	Contract Administrator RDA	٧	Design Consultant H	ldM	1	Antiquities & Monuments Office AMO
V	Resident Architect RDA				V	For Purcell



Continuation Page

For information:



Above, photo taken on 17th August 2011, showing the historic hopper at its location.



Above, photo taken on 22nd January 2015, showing the hopper being salaved from the building.

PURCELL 🗍



Above, photo taken on 27th April 2017, showing the hopper was damaged.

Schedule of Character Defining Elements

CENTRAL POLICE STATION, HONG KONG

SCHEDULE OF CHARACTER DEFINING ELEMENTS

This Schedule of Character Defining Elements has been prepared at the request of the Antiquities and Monuments Office (AMO) to support applications for S.6 approval under the Antiquities and Monuments Ordinance and the Environmental Impact assessment Ordinance. The levels of significance and their meanings are derived from the work of James Semple Kerr.

For each element, the level of significance is stated, together with the planned outcome and associated mitigation measure, where applicable, and the resultant impact upon the significance. Generally, only those items subject to change are noted, and the impacts should be read as negative. Where elements are deemed currently to be adverse, the impact of the changes should be read as positive.

The levels of significance and definitions as defined by Kerr are stated below. The criteria used to assess the significance of each element are, as directed by AMO: (i) the association with the operation of the Central Police Station Compound; and (ii) its architectural quality. Where these criteria conflict, the resultant assessment score is aggregated.

Each entry in the schedule is accompanied by a photograph of a sample of the item described. The location of each photograph is noted on the floor plans attached in the appendix to the schedule. Similar examples of each item can be seen by observation.

Schedule of Character Defining Elements

	Level of significance	Meaning
	Exceptional	Where an individual space or element is assessed as displaying a strong contribution to the overall significance of the place. Spaces, elements or fabric exhibit a high degree of intactness and quality, though minor alterations or degradation may be evident.
	High	Where an individual space or element is assessed as making a substantial contribution to the overall significance of the place. Spaces, elements or fabric originally of substantial quality, yet may have undergone considerable alteration or adaption resulting in presentation which is either incomplete or ambiguous. The category also includes spaces, elements or fabric of average quality in terms of design and materials, but which exhibit a high degree of intactness.
Positive	Moderate	Where an individual space or element is assessed as making a moderate contribution to the overall significance of the place. Spaces, elements or fabric originally of some intrinsic quality, and may have undergone alteration or degradation. In addition, elements of relatively new construction, where the assessment of significance is difficult, may be included. This category also includes original spaces, elements or fabric of any quality which have undergone extensive alteration or adaption.
	Low	Where an individual space or element is assessed as making a minor contribution to the overall significance of the place, especially when compared to other features. Spaces, elements or fabric originally of little intrinsic quality, any may have undergone alteration or degradation. This category also includes original spaces, elements or fabric of any quality which have undergone extensive alteration or adaption to the extent that only isolated remnants survive (resulting in a low degree of intactness and quality of presentation).
	Neutral	Where an individual space or element is assessed as having an unimportant relationship with the overall significance of the place. Spaces, elements or fabric are assessed as having little or no significance.
	Adverse	Where an individual space or element detracts from the appreciation of cultural significance, by adversely affecting or obscuring other significant areas, elements or items.

Central Police Station

Schedule of Character Defining Elements

Central Police Station

Addendum	Date
Item no. 10.029 edited entry	18 June 2013
Item no. 10.030 added	18 June 2013

01 Police Headquarters

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.001	Flat plywood ceiling lining with plain rectangular cover battens		Adverse	Replace with T&G boarding to match existing	Not applicable	High
01.002	Plaster coving at abutments of walls and ceilings		Low	Remove in exceptional cases eg, where adjacent new lift shaft	Cut back neatly to a square edge and ensure remaining section is secure.	Low

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.003	Lay-in grid suspended ceiling		Adverse	Remove	Not applicable	High
01.004	Timber thresholds at external doors and internal doors between main corridor and individual rooms		Low	Remove to enable level access	Splice extensions to door jambs, extend width of bottom rail of doors to match existing	Low

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.005	Plaster box cornice		Moderate	Remove in exceptional cases eg. where adjacent new lift shafts	Cut back neatly to a square edge and ensure remaining section is secure.	Moderate
01.006	Panelled doors		Moderate	Replace where necessary to achieve fire resistance to comply with Code	Re-use where possible. Record design on survey drawings where element cannot be re- used.	Moderate

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.007	External shutters		High	Reinstate to match existing pattern	Not applicable	High
01.008	External terraces at 1/F		High	Overlay existing concrete paving with timber deck to provide level access	New deck to be reversible	Low

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.009	Plaster ceilings on GF and LG1		Moderate	Install cloud ceilings to accommodate new services	Install fixed grid to minimise damage to ceiling	High
01.010	Timber door frames and architraves		Moderate	Conceal in exceptional cases eg. where adjacent new lift shaft	Retain architrave and door frame in situ. Avoid damage to joinery.	High

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.011	Concrete floor		Low	Replace where new kitchens and plant rooms to be installed	Carefully remove and retain existing floorboards for re-use. Ensure controlled demolition of concrete structure and removal of debris from building to avoid damage to adjacent surfaces. Protect or carefully remove and set aside adjacent elements such as skirting boards	Low

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.012	Rainwater goods		Adverse	Replace with cast iron in pattern to match original and in correct locations	Not applicable	High

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.013	Exterior decorations		Adverse	Strip off and redecorate	Sample and analyse existing paint media; select new media to suit substrate and significance	High

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.014	Existing door openings		Moderate	Block opening as part of re-planning of interior	Retain existing door frame and architraves. Use framing and noncombustible sheet linings to block opening.	Moderate
01.015	Existing walls		Moderate	Form new opening as part of re-planning of interiors	New doors and frames to be of their time to avoid confusion about provenance	Moderate

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.016	Altered doors and windows		Adverse	Repair or renew as necessary existing frames to match original patterns	Not applicable	High
01.017	Mezzanine floor in room 01/LG1/13		Adverse	Remove floor and supporting columns to re-create original double-height space	Not applicable	High

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.018	Cast iron grilles above Service Corridor 01/LG1/35		High	Remove existing steel sheet covering [alterations to grilles awaiting confirmation from HdM]		
01.019	Perforated concrete deck above lightwell		Adverse	Remove deck and make good brickwork at abutments	Not applicable	High

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.020	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High
01.021	Stair balustrades		High	Balustrades to be supplemented with additional handrails and supports to mitigate noncompliance with code	New fittings to be of their time and made reversible. Physical intervention to existing stairs and balustrades to be kept to the minimum.	Moderate

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.022	Main corridors		High	Install new lighting, fire sprinklers, fire doors to comply with Fire Services Code	New fittings to be mounted in a manner that is of its time and reversible. Avoid physical intervention with existing plaster box cornices, architraves, dado rails	High
01.023	Painted signs	LOCKLEFT	High	Protect in situ	Not applicable	N/A

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.024	Fixed signs	Constitution of the consti	Low-High	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	N/A

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.025	Pitched roofs		High	New penetrations through roofs for ventilation ducts and other services	Arrange new penetrations so that they conform with the geometry of the existing roof. Model the size and shape of the new ducts so that the impact on the roofscape is minimised. Finish the new ducts in a non-reflective material in a neutral mid-tone.	High

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.026	Enclosure at First Floor landing of main stair		Adverse	Remove	Not applicable	Moderate

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.027	Steel railing enclosure at FF level		Low	Remove	Record on measured drawings and photographs	Low
01.028	Tongued and grooved flat and sloped timber boarded ceilings		Moderate	Repair where necessary and reinstate where missing	Not applicable	Moderate

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.029	Modern partitions		Adverse	Remove	Not applicable	High
01.030	Tiled dado		High	Cut away for enlargement of existing windows to form new doorways	Cut back to joint line and adjust tiling pattern to suit new opening. New tiles to match existing sizes and colours.	Moderate

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.031	Reinforced concrete canopy and sash windows		Moderate	Remove canopy and replace sash windows with new windows to match original	Make good brickwork where canopy removed, Reinstate rendered architraves around new window to match similar window facing on West wing	Moderate

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.032	Arched opening in brick wall above ceiling line		Low	Retain insitu and use to pass through future services. Infill only where opening is within a fire compartment	Use non-combustible material to block opening.	Low

Element no.	Description	Photo ref	Significance	Proposal	Mitigation	Impact
01.033	Ceiling void service installation (Cast Iron Water Tank and pipework)		Low	Remove and make good adjacent surfaces	N/A	Low

02 Armoury

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
02.001	Lay-in grid suspended ceiling		Adverse	Remove	Not applicable	High
02.002	Modern internal doors		Adverse	Remove	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
02.003	Modern partitions		Adverse	Remove	Not applicable	High
02.004	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High

Schedule of Character Defining Elements

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
02.005	Brickwork walls enclosing rooms at GF and FF East side		Low	Remove and reinstate verandah	Not applicable	High
02.006	Concrete floors		Low	Selected removal to accommodate new stairs and lift shaft	Carefully form openings to ensure structural stability	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
02.007	Rainwater goods		Adverse	Replace with cast iron in pattern to match original and in correct locations	No applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
02.008	Altered doors and windows		Adverse	Repair or renew as necessary existing frames to match original patterns	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
02.009	Concrete stairs		Adverse	Remove stairs	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
02.010	Pitched roofs		High	New penetrations through roofs for ventilation ducts and other services	Arrange new penetrations so that they conform with the geometry of the existing roof. Model the size and shape of the new ducts to reduce impact. Finish ducts in a non-reflective material that is neutral in colour and mid-tone.	High
02.011	Roof structure and tiled soffit		High	Repair and retain.	N/A	Neutral

03 Barracks Block

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.001	Lay-in grid suspended ceiling		Adverse	Remove	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
3.002	Panelled doors		Moderate	Replace where necessary to achieve fire resistance to comply with Code	Re-use where possible. Record design on survey drawings where item cannot be re-used.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.003	External shutters		High	Reinstate to match existing pattern	Not applicable	High
03.004	Timber thresholds at external doors and internal doors between main corridor and individual rooms		Low	Remove to enable level access	Splice extensions to door jambs, extend width of bottom rail of doors to match existing	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.005	Timber spandrel panels below windows		Low	Conceal in exceptional cases eg. where adjacent new lift shaft	Retain frame and spandrel panel where possible. Remove only where necessary in connection with replanning of interiors. Record on measured survey drawings.	Low
03.006	Timber floors		High	Replace where new kitchens and plant rooms to be installed	Limit extent of removal as much as possible. Carefully remove and retain existing floorboards for re-use. Ensure controlled dismantling of timber structure and set aside for possible re-use. Protect or carefully remove and set aside adjacent elements such as skirting boards	Medium

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.007	Rainwater goods		Adverse	Replace with cast iron in pattern to match original and in correct locations	No applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.008	Exterior decorations		Adverse	Strip off and redecorate	Sample and analyse existing paint media; select new media to suit substrate and significance	High
03.009	Block existing door openings		Low	Block opening as part of re-planning of interior	Retain existing door frame and architraves. Use framing and noncombustible sheet linings to block opening.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.010	Form new door openings		Low	Form new opening as part of re-planning of interiors	New doors and frames to be of their time to avoid confusion about provenance. Re-open original openings where possible. Retain original reveals and arches.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.011	Altered doors and windows		Adverse	Repair or renew as necessary existing frames to match original patterns	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.012	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High
03.013	Stair balustrades		High	Balustrades to be supplemented with additional handrails and supports to mitigate noncompliance with code	New fittings to be of their time and made reversible. Physical intervention to existing stairs and balustrades to be kept to the minimum.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.014	Painted signs	NO VISITOR WILL BE ADMITTED WITHOUT THE PERMISSION OF THE D.O. OR FORMATION COMMANDER 或官管主得未如者转探 進擅得不可許官警值當	High	Protect in situ	Not applicable	N/A
03.015	Fixed signs	NO. 3 PLATOON R. & F CHANGING ROOM 第三隊更衣室	Low-High	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	N/A

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.016	Pitched roofs		High	New penetrations through roofs for ventilation ducts and other services	Arrange new penetrations so that they conform with the geometry of the existing roof. Model the size and shape of the new ducts so that the impact on the roofscape is minimised. Finish the new ducts in a non-reflective material that is neutral in colour and mid-tone.	High
03.017	Lean-to structure adjacent North wall		Moderate	Remove	Record on measured survey drawings. Make good walls where roof structure abuts	Moderate

Schedule of Character Defining Elements

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.018	Metal-frames windows at GF North elevation		Adverse	Remove window frames, masonry spandrel panels below and reinstate verandah	Not applicable	High
03.019	Internal walls at Ground Floor level		Moderate	Remove selected internal walls where strictly necessary as part of replanning of interiors	Walls of early or original date to be retained in part eg. by leaving a "nib" where the wall is bonded to another wall. At the point where the wall is cut away, form the cut-line on the line of a vertical joint in alternate courses. Bricks in the remaining courses to be left "as cut", and not rebonded. Record walls on measured survey dwgs.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.020	Assembly rooms at centre of building (all floors)		Moderate	Sub-divide two rooms on each floor to provide service core, comprising: lifts, toilets, plant rooms, stores	Form new sub-visions using lightweight partitions to achieve reversibility. Form straight joints at abutments with existing retained walls. Notch new partitions around existing brick corbels at high level as a reminder of current condition.	Moderate
03.021	Exposed soffits of timber floors		Moderate	Underline existing floors to achieve specified fire resistance stated in Code	Avoid unnecessary damage to existing structure. New lining will reduce extent of intervention into existing structure. Keep level of new linings well clear of window heads.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.022	Existing window frames/openings		High	Open up selected openings to form new fire escape doors	Retain any salvageable material for possible reuse elsewhere. Retain existing window jambs intact. Cut away masonry to form door openings along same line as window jamb; do not re-bind cut brickwork. Record existing condition on measured survey drawings.	Low
03.023	Single storey outbuildings on south side		Adverse	Demolish	Check for evidence of early route from Magistracy to Prison.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.024	Bridge at east end		Moderate	Retain	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.025	Chimneypiece on Ground Floor		Low	Repair and retain in current location	Not applicable	Neutral
03.026	Window in south wall; original dormitory space		Moderate	Remove window and take down brickwork spandrel; subdivide space to form new fire-protected escape route.	Record existing condition on measured survey drawings. New partition wall to be reversible.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
03.027	Clay-tiled floor in store room adjacent stairs		Low	Remove as part of replanning of interiors	Record on measured survey drawings	Low

04 Dormitory Block A & B

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.001	Lay-in grid suspended ceiling		Adverse	Remove	Not applicable	High
04.002	Timber thresholds at external doors and internal doors between main corridor and individual rooms		Low	Remove to enable level access	Splice extensions to door jambs, extend width of bottom rail of doors to match existing	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.003	Plaster box cornice		Moderate	Remove in exceptional cases where eg. where adjacent new lift shafts	Cut back neatly to a square edge and ensure remaining section is secure.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.004	Rainwater goods		Adverse	Replace with cast iron in pattern to match original and in correct locations	No applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.005	Exterior decorations		Adverse	Strip off and redecorate	Sample and analyse existing paint media; select new media to suit substrate and significance	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.006	Block existing door openings		Moderate	Block opening as part of re-planning of interior	Retain existing door frame and architraves. Use framing and noncombustible sheet linings to block opening.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.007	Form new door openings		Moderate	Form new opening as part of re-planning of interiors	New doors and frames to be of their time to avoid confusion about provenance	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.008	Altered doors and windows	BLOCK B	Adverse	Repair or renew as necessary existing frames to match original patterns	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.009	Window frames in arcades of North and East elevations		Adverse	Remove window frames and make good masonry reveals and reinstate verandah	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.010	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.011	Stair balustrades		High	Balustrades to be supplemented with additional handrails and supports to mitigate noncompliance with code	New fittings to be of their time and made reversible. Physical intervention to existing stairs and balustrades to be kept to the minimum.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.012	Stair from First to Second Floor		High	Replace stair to improve safety	New stair to be built of steel to comply with Code and to distinguish it as being "of its time".	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.013	External verandahs	The state of the s	High	Install new lighting, fire sprinklers, fire doors to comply with Fire Services Code, extract ducting to external walls	New fittings to be mounted in a manner that is of its time and reversible. Avoid physical intervention with existing plaster box cornices in rooms, architraves, dado rails. Position outlet grilles in extneral walls on centreline of arcade arches and above structural arch	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.014	Painted signs	BLOCK A	High	Protect in situ	Not applicable	N/A
04.015	Fixed signs		Low-High	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	N/A

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.016	Pitched roofs		High	New penetrations through roofs for ventilation ducts and other services	Arrange new penetrations so that they conform with the geometry of the existing roof. Model the size and shape of the new ducts so that the impact on the roofscape is minimised. Finish the new ducts in a non-reflective material that is neutral in colour.	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.017	Toilets at ends of verandahs		Adverse	Remove and make good finishes	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.018	Partitions at GF Dormitory A		High	Remove to make way for Interpretation	Prepare measured drawings and photographs before removal.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.019	Switchgear in old porch 04/G/13		Adverse	Open up porch, remove electrical switchgear and make good	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.020	Flat plywood ceiling lining with plain rectangular cover battens		Adverse	Replace with T&G boarding to match existing	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.021	Steps up to doorway on FF verandah	EXIT	Moderate	Remove steps and doorway to form new fore escape route	Record steps and doorway on measured drawings	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.022	Timber boarded floors with moulded skirtings		High	Retain all boarded floors and skirtings	Reinstate floor boards and skirtings after fire proofing works	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.023	Cantilever balconies		High	Retain and repair as necessary. Reinstate balcony on west elevation.	Avoid highly visible intervention to enhance structural integrity and/or compliance with building codes. Restrict access if necessary to achieve this objective.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.024	Clay tile floor		Low	Retain and repair as necessary	Not applicable	Neutral
04.025	Matched- boarded ceiling with perforated border		Moderate	Repair and retain insitu	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
04.026	Ceiling rose		Low	Repair and retain insitu	Not applicable	Neutral

06 Dormitory C

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
06.001	Granite thresholds at external doors		Low	Retain; install timber deck flush with level of step where necessary	Avoid alteration to step.	Low
06.002	Pitched roof		High	New penetrations through roofs for ventilation ducts and other services	Arrange new penetrations so that they conform with the geometry of the existing roof. Model the size and shape of the new ducts so that the impact on the roofscape is minimised. Finish the new ducts in a non-reflective material that is neutral in colour and mid-tone.	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
06.003	Rainwater goods		Adverse	Replace with cast iron in pattern to match original and in correct locations	Not applicable	High
06.004	Exterior decorations		Adverse	Strip off and redecorate	Sample and analyse existing paint media; select new media to suit substrate and significance	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
06.005	Altered doors and windows		Adverse	Adverse	Repair or renew as necessary existing frames to match original patterns	Not applicable
06.006	External airconditioning units and other external services		Adverse	Adverse	Remove and make good brickwork	Not applicable

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
06.007	Painted signs	PECKC.	High	Protect in situ	Not applicable	N/A
06.008	Fixed signs	衛生署 DEPARTMENT OF HEALTH 中央警署診療所 POLICE MEDICAL POST CENTRAL POLICE STATIN	Low-High	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	N/A

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
06.009	Cantilever balconies		High	Retain and repair as necessary.	Avoid highly visible intervention to enhance structural integrity and/or compliance with building codes. Restrict access if necessary to achieve this objective.	Low
06.010	Iron balustrades		High	Retain and repair as necessary.	Avoid highly visible intervention to enhance structural integrity and/or compliance with building codes. Restrict access if necessary to achieve this objective.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
06.011	Perforated margin at perimeter of ceiling	EXIT : D	Low	Repair and retain.	Where fire-proofing of floor is required, use a product that can be installed within the floor void, leaving the ceiling lining intact.	Low
06.012	Block existing door openings	EXIT	Moderate	Block opening as part of re-planning of interior	Retain existing door frame and architraves. Use framing and non-combustible sheet linings to block opening.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
06.013	Form new door openings		Moderate	Form new opening as part of re-planning of interiors	New doors and frames to be of their time to avoid confusion about provenance	Moderate
06.014	Stair balustrades		High	Balustrades to be supplemented with additional handrails and supports to mitigate noncompliance with code	New fittings to be of their time and made reversible. Physical intervention to existing stairs and balustrades to be kept to the minimum.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
06.015	Timber floors		High	Retain all boarded floors and skirtings	Reinstate floor boards and skirtings after fire proofing works	Low
06.016	Vinyl tile floor		Adverse	Remove tiles; renew boarded floor boards if necessary	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
06.017	Batten and panel ceiling lining		Low	Replace with lath and plaster ceiling	Not applicable	Low
06.018	Exposed roof covering		Moderate	Retain as existing	Consider insulating between upper and lower layers of roof tiles to provide thermal insulation and vapour barrier	Low

07 Dormitory D

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
07.001	Pitched roofs		High	New penetrations through roofs for ventilation ducts and other services	Arrange new penetrations so that they conform with the geometry of the existing roof. Model the size and shape of the new ducts so that the impact on the roofscape is minimised. Finish the new ducts in a non-reflective material that is neutral in colour and mid-tone.	High
07.002	Rainwater goods		Adverse	Replace with cast iron in pattern to match original and in correct locations	No applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
07.003	Exterior decorations		Adverse	Strip off and redecorate	Sample and analyse existing paint media; select new media to suit substrate and significance	High
07.004	Altered doors and windows		Adverse	Repair or renew as necessary existing frames to match original patterns	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
07.005	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High
07.006	Clothes drying racks		Adverse	Remove	Not applicable	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
07.008	Lay-in grid suspended ceiling		Adverse	Remove	Not applicable	High
07.009	Corbelled brickwork at perimeter of room		Low	Remove in exceptional cases where eg. where adjacent new lift shafts	Cut back neatly to a square edge and ensure remaining section is secure.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
07.010	Plywood floor		Adverse	Replace with hardwood floor boards	Not applicable	High
07.011	Timber thresholds at external doors and internal doors between main corridor and individual rooms		Low	Remove to enable level access	Splice extensions to door jambs, extend width of bottom rail of doors to match existing	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
07.012	Form new door openings		Moderate	Form new opening as part of re-planning of interiors	New doors and frames to be of their time to avoid confusion about provenance	Moderate
07.013	Stair balustrades		High	Balustrades to be supplemented with additional handrails and supports to mitigate noncompliance with code	New fittings to be of their time and made reversible. Physical intervention to existing stairs and balustrades to be kept to the minimum.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
07.014	Fixed signs	P 学 子 分 体 所 Control Price Station Redicts But	Low-High	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	N/A

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
07.015	Exposed roof tiling		Moderate	Retain as existing	Consider insulating between upper and lower layers of roof tiles to provide thermal insulation and vapour barrier	Low
07.016	Concrete floor		Adverse	Overlay with hardwood floor boards	Not applicable	Moderate

08 Ablutions Block

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
08.001	Panelled doors		Low	Replace where necessary to achieve compliance with Building Code	Re-use where possible. Record design on survey drawings where element cannot be re-used.	Moderate
08.002	Rainwater goods		Adverse	Replace with cast iron in pattern to match original and in correct locations	No applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
08.003	Exterior decorations		Adverse	Strip off and redecorate	Sample and analyse existing paint media; select new media to suit substrate and significance	High
08.004	Block existing door openings		Moderate	Block opening as part of re-planning of interior	Retain existing door frame and architraves. Use framing and noncombustible sheet linings to block opening.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
08.005	Timber roof structure		High	Retain	Not applicable	Neutral
08.006	External stair at west end		Moderate	Retain	Repair as necessary. Alter balustrade to achieve reasonable level of operational safety. Restrict access to repairs and maintenance and means of escape.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
08.007	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High
08.008	Painted signs	NO VISITOR WILL BE ADMITTED WITHOUT THE PERMISSION OF THE D. D. OR FORMANION COMMANDER 支管主導体和者珍様 連接将不可計官擊血當	High	Protect in situ	Not applicable	N/A

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
08.009	Wire mesh screens		Adverse	Remove	Not applicable	Low
08.010	Internal walls and concrete floors		Low	Remove and rebuild in new configuration to suit new use	Ensure retained facades are fully supported during construction operations. Protect retained walls against damage during demolition works. Install new walls and floors to respect fenestration; avoid	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
					clashes.	
08.011	Cantilever balconies on north side		Moderate	Repair and retain insitu	Not applicable	

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
08.012	Bridge access to Barrack Block		Moderate	Retain	Repair as necessary. Alter balustrade to achieve reasonable level of operational safety. Restrict access to repairs and maintenance and means of escape.	Low
08.013	Balcony balustrades		Low	Repair as necessary and retain. Remove selected sections to enable installation of new bridge connections to Barrack Block.	Avoid removal of associated iron columns. Form interventions at selected positions so as to maintain the rhythm of the balustrades and ensure proper support at ends.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
08.014	Single-storey outbuilding with pitched roof over		Low	Demolish to make way for new loading bay.	Record on measured survey drawings. Infill existing internal opening leaving reveals exposed. Tooth-in new brickwork at abutments after existing walls removed. Salvage cast iron columns for possible re-use.	Low
08.015	Corrugated steel sheet on balcony balustrades		Adverse	Remove	Not applicable	Low

Schedule of Character Defining Elements

Central Police Station

09 Magistracy

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.001	Lay-in grid suspended ceiling		Adverse	Remove	Not applicable	High
09.002	Modern partitions		Adverse	Remove	Not applicable	N/A

Schedule of Character Defining Elements

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.003	Internal walls		Moderate	Remove selected internal walls where strictly necessary as part of replanning of interiors	Walls or early or original date to be retained in part eg. By leaving a "nib" where the wall is bonded to another wall. At the point where the wall is cut away, form the cut-line on the line of a vertical joint in alternate courses. Bricks in the remaining courses to be left "as cut", and not rebonded, as evidence of the current condition.	Moderate
09.004	Plaster box cornice		Moderate	Remove in exceptional cases eg. Where adjacent new lift shafts	Cut back neatly to a square edge and ensure remaining section is secure.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.005	Panelled doors		Moderate	Replace where necessary to achieve fire resistance to comply with Code	Re-use where possible. Record design on survey drawings where element cannot be re-used.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.006	Block existing door openings		Moderate	Block opening as part of re-planning of interior	Retain existing door frame and architraves. Use framing and noncombustible sheet linings to block opening.	Moderate
09.007	Form new door openings		Moderate	Form new opening as part of re-planning of interiors	New doors and frames to be of their time to avoid confusion about provenance	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.008	Stair balustrades		High	Balustrades to be supplemented with additional handrails and supports to mitigate noncompliance with code	New fittings to be of their time and made reversible. Physical intervention to existing stairs and balustrades to be kept to the minimum.	Moderate
09.009	Fixed signs	WINDOWS DEPARTMENT RESOLUTION DEPARTMENT RE	Low-High	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	N/A

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.010	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High
09.011	Pitched roofs		High	New penetrations through roofs for ventilation ducts and other services	Arrange new penetrations so that they conform with the geometry of the existing roof. Model the size and shape of the new ducts so that the impact on the roofscape is minimised. Finish the new ducts in a non-reflective material that is neutral in colour and mid-tone.	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.012	Rainwater goods		Moderate	Replace with larger sizes/closer spacing to improve performance	Use cast iron to match original pattern Make good all redundant fixing holes	High
09.013	Metal walkways across lightwell		Adverse	Remove walkways and make good brickwork at abutments	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.014	Altered doors and windows		Adverse	Repair or renew as necessary existing frames to match original patterns	Not applicable	High
09.015	Sloping canopy over external stair on west side		Adverse	Remove canopy and supporting structure	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.016	Single storey secure shelter at North West corner		Low	Demolish	Make good brickwork at abutments.	Low
09.017	Iron railing adjacent south side of item 09.016 above		Moderate	Retain; including remains of bars (now removed) between existing railings and east side of Barracks Block.	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.018	Public toilets in 09/LG1/17, 24		Adverse	Strip out sanitaryware, and fit-out for pottery display/service access. Form new door openings in east walls.	Retain existing door openings and metal- barred gates. Retain external granite steps and existing ground level.	Low
09.019	Cell doors		High	Re-open to provide access to Retail space	Retain existing iron gate	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.020	Meeting room at G/02-05		Moderate	Remove timber panelling from walls and sub divide to form new toilets and lift shaft	Record existing wall linings, and any earlier lining behind, on measured survey drawings.	Moderate
09.021	Lobbies within entrance hall G/12		Adverse	Remove	Not applicable	N/A

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.022	Public galleries on FF		Adverse	Strip out plant, remove partition walls and restore galleries	Not applicable	High
09.023	Chimney piece		Moderate	Retain	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.024	Lanterns above entrance hall		Adverse	Remove existing lanterns and install single lantern	Not applicable	Moderate
09.025	Boarded ceilings on Second Floor		High	Repair and retain where possible	Limit extent of penetrations as far as practicable. Record on measured survey drawings where ceilings have exceptionally to be removed.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
09.026	Iron gates at top of external stair		Moderate	Retain	No applicable	Neutral
09.027	Iron balustrade adjacent terrace at First Floor east side		High	Retain; install structural glass balustrade inboard of ironwork to provide compliance with Building Codes	Avoid penetration of existing tiled pavement when fixing glass balustrade.	Low

10 Assistant Superintendent's Office

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.001	Lay-in grid suspended ceiling		Adverse	Remove	Not applicable	High
10.002	Plaster box cornice		Moderate	Remove in exceptional cases eg. Where adjacent new lift shafts	Cut back neatly to a square edge and ensure remaining section is secure.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.003	Panelled doors and linings	No. 1272.	Moderate	Replace where necessary to achieve fire resistance to comply with Code	Re-use where possible. Record design on survey drawings where element cannot be re-used.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.004	Timber boarded floor with moulded skirtings		High	Repair as necessary and retain	Lift carefully and refix upon completion of fire- proofing and services installation	Low
10.005	Exterior decorations		Adverse	Strip off and redecorate	Sample and analyse existing paint media; select new media to suit substrate and significance	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.006	Block existing door openings		Moderate	Block opening as part of re-planning of interior	Retain existing door frame and architraves. Use framing and noncombustible sheet linings to block opening.	Moderate
10.007	Form new door openings		Moderate	Form new opening as part of re-planning of interiors	New doors and frames to be of their time to avoid confusion about provenance	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.008	Altered doors and windows		Adverse	Repair or renew as necessary existing frames to match original patterns	Not applicable	High
10.009	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.010	Stair balustrades		High	Balustrades to be supplemented with additional handrails and supports to mitigate noncompliance with code	New fittings to be of their time and made reversible. Physical intervention to existing stairs and balustrades to be kept to the minimum.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.011	Fixed signs	は、大きない。 は、たちない。 は、たっな、 は、も、 は、 は、も、 は、 は、 は、 は、 は、 は、 は、 は、 は、 は	Low-High	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	N/A
10.012	Pitched roofs		High	New penetrations through roofs for ventilation ducts and other services	Arrange new penetrations so that they conform with the geometry of the existing roof. Model the size and shape of the new ducts so that the impact on the roofscape is minimised. Finish the new ducts in a non-reflective material that is neutral in colour and mid-tone.	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.013	Internal walls		Moderate	Remove selected internal walls where strictly necessary as part of replanning of interiors	Walls or early or original date to be retained in part eg. By leaving a "nib" where the wall is bonded to another wall. At the point where the wall is cut away, form the cut-line on the line of a vertical joint in alternate courses. Bricks in the remaining courses to be left "as cut", and not rebonded, as evidence of the current condition.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.014	Partitions on SF		Moderate	Remove partitions	Record partitions on measured drawings	Moderate
10.015	Blocked windows on south elevation of south-east wing		Adverse	Re-open window openings and reinstate window frames and glazing	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.016	Open-joisted ceiling on Ground Floor of south- east wing		Moderate	Underline floor to provide fire protection.	Avoid intrusive alteration. Use fire-proofing products and methods that enable existing structure and boarding to be retained.	Low
10.017	Moulded timber picture rail		Low	Repair and retain	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.018	Timber roof structure above south-east wing		Moderate	Repair as necessary and retain	Avoid intrusive alteration. Retain open appearance/	Low
10.019	Timber stair		Moderate	Underline with fire- resisting lining	Repair as necessary and retain.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.020	Clay/terrazzo tile floor on Ground Floor and steps		Adverse	Adjust levels to enable level access and replace floor finish	Not applicable	Low
10.024	Granite wall on North elevation		High	Construct new external steps adjacent wall	Keep new stair clear of wall; avoid any physical connection between steps and wall.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.025	Single storey outbuilding at South East corner		Moderate	Demolish outbuilding and make good at abutments	Record outbuilding on measured drawings	Low
10.026	Blocked archway on East elevation		Adverse	Demolish infilling and reopen archway	Protect original arch and jambs against damage during demolition	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.027	Chimney on east elevation		Low	Retain	Not applicable	Neutral
10.028	Cantilever balconies		High	Repair as necessary and retain	Avoid intrusive interventions. Restrict access if necessary to retain existing appearance.	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
10.029	Steps on east elevation		Moderate	Repair as necessary and retain	Not applicable	Neutral
10.030	Decorative metal screen (See also item 10.026)		Low	Repair and retain	Not applicable	Positive

11 A Hall

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
11.001	Form new door openings		Low	Form new opening as part of re-planning of interiors	New doors and frames to be of their time to avoid confusion about provenance	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
11.002	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High
11.003	Painted signs	AHALL	High	Protect in situ	Not applicable	N/A

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
11.004	Fixed signs	多生 小心地滑 CAUTION SLIPPERY FLOOR	Low-High	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	N/A
11.005	Concrete stairs		Low	Remove and rebuild as part of re-planning of interiors	None	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
11.006	Flat roof		Low	Form new rooftop extension at West end to accommodate fire escape stair	Form straight joint at abutment with building 08 Ablutions Block	Low
11.007	Security screen at roof level		Low	Remove	Record on measured survey drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
11.008	Rainwater goods		Adverse	Replace with cast iron in pattern to match original and in correct locations	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
11.009	Rainwater goods		Low	Remove embedded cast iron pipework set into wall to reduce long term maintenance burden	Record on measured survey drawings. Make good cavity.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
11.010	Timber doors		Low	Repair and retain	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
11.011	Security screen and door at First Floor	EXITHO	Low	Remove	Record on measured survey drawings	Low
11.012	Door thresholds and plinth		Low	Retain; remove paint media from plinth and brickwork	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
11.013	Metal louvres on window openings		Adverse	Remove	Not applicable	Low

12 B Hall

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
12.001	Flat roof		Moderate	Repair and retain	Avoid roof penetrations as far as possible	Low
12.002	Cells at GF level		High	Remove cells in selected locations to accommodate new North-South route across site	Record existing layout on measured survey drawings. Limit number of cells affected to the minimum necessary. Retain floor structure above. Retain remainder of cells at this level for interpretation	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
12.003	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High
12.004	Painted signs		High	Protect in situ	Not applicable	N/A

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
12.005	Fixed signs	The state of the s	Low-High	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	N/A
12.006	Rainwater goods		Adverse	Replace with cast iron in pattern to match original and in correct locations	Not applicable	High

Schedule of Character Defining Elements

Central Police Station

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
12.007	Corbelled brickwork at high level in cells		Low	Retain	Not applicable	Neutral
12.008	Barbed wire		Moderate	Remove	Record wire on measured drawings	Low

Schedule of Character Defining Elements

Central Police Station

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
12.009	External walls		Moderate	Form openings in North and South walls in conjunction with new North-South route across site	Cut brickwork to form openings in North and South walls; do not re-bond brickwork.	Moderate

13 C Hall

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
13.001	External airconditioning units and other external services		Adverse	Remove	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
13.002	Door to Ladder Store		Low	Retain	Not applicable	Neutral
13.003	Security bars at window openings		Low	Retain	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
13.004	Flat roof		Low	Retain	Avoid roof penetrations as far as possible.	Low
13.005	Eaves detail		Low	Retain	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
13.006	Cantilever reinforced concrete canopy		Low	Retain	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
13.007	Internal partition walls		Low	Remove as part of replanning of interiors	Record on measured survey drawings	Low
13.008	Fixed signs	Note that the second of the se	Low-High	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	N/A

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
13.009	Metal window frames		Moderate	Repair and retain	Not applicable	Neutral
13.010	Internal security screens		Moderate	Retain where possible	Where necessary record on measured survey drawings prior to removal	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
13.011	Coving at abutments between RC beams and walls		Low	Avoid penetrations for services installations as far as possible.	Cut away neatly for services penetrations and make good at abutments.	Low
13.012	Communal cells at Ground Floor		Moderate	Remove as part of re- planning of interiors	Record on measured survey drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
13.013	Rooflight and security bars over communal cells		Moderate	Remove as part of replanning of interiors	Record on measured survey drawings	Low
13.014	Granite threshold at external door openings		Low	Retain	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
13.015	Timber boarded doors with fanlight over		Low	Repair as necessary and retain	Not applicable	Neutral
13.015	Vinyl tile floor		Adverse	Replace	Not applicable	Low

Schedule of Character Defining Elements

Central Police Station

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact

14 D Hall East Wing

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.001	West entrance at Lower Ground Floor		Moderate	Retain as public entrance at this level.	Retain security gate and granite threshold. Adjust adjacent ground level as necessary to achieve barrier-free access. Pin gate back against adjacent wall in the open position if necessary.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.002	Half-round headed doorway and side lights		Moderate	Retain	Remove air duct and make good masonry above arch.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.003	Granite surround to cells (generally north side, alternating with brick surrounds – see next item)	3	Moderate	Retain door surround and gate wherever possible.	Pin back gate against wall. Remove paint media to expose granite material.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.004	Brick reveals with bull-nosed arrisses and segmental arch over (generally north side, alternating with granite surrounds – see previous item)		High	Retain door surround and gate wherever possible	Pin back gate against wall	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.005	Arched opening at East end First Floor		Low	Retain as existing	Not applicable	Low
14.006	Concrete floor generally at Lower Ground Floor		Low	Excavate entire floor to install piled underpinning	Record levels on measured survey drawings. Install new floor at the same level.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.007	Part-blocked windows at Lower Ground Floor - extent of blocking varies.		Moderate	Open up window opening to full extent.	Record existing condition on measured survey drawings. Add further detail during demolition works.	Low
14.008	External granite stair from Lower Ground to Ground Floor level		Moderate	Remove stair to make way for new stair in similar position	Review design proposals to see whether existing stair can be retained.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.009	Ashlar pattern on external walls		Moderate	Form new openings for entrance/exit to building	Set out new openings to cause minimum disruption to ashlar pattern. Record existing pattern on measured survey drawings.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.010	Blocked doorway at south-east corner		Low	Preserve blocked opening intact.	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.011	Metal security gate and screen		Low	Retain insitu	Pin gate in open position if necessary	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.012	Half-round headed doorway and side lights at Ground Floor west end		Moderate	Retain insitu	Not applicable	Neutral
14.013	Structural steelwork bracing and temporary access stair		Adverse	Remove upon completion of underpinning	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.014	RC staircase at north-east corner		Low	Remove	Record on measured drawings	Low
14.015	Vinyl tile floor on suspended timber floor		Adverse	Remove vinyl tiles and restore boards if possible; alternatively, replace boards with new timber to match other boarded floors elsewhere on the site.	Not applicable	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.016	Cell walls at Ground Floor		Moderate	Retain insitu	Use existing door openings wherever possible. Avoid further alteration to existing altered openings where feasible.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.017	Mortuary		High	Preserve insitu	Avoid any service penetrations from adjacent spaces	Neutral
14.018	Brickwork surrounds to doorways with segmental arches over		Moderate	Increase width in selected locations to allow wheelchairs to pass	Record on measured survey drawings. Limit interventions as far as possible.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.019	Granite surrounds to doorways with lintels over		Moderate	Increase width in selected locations to allow wheelchairs to pass	Record on measured survey drawings. Limit interventions as far as possible.	Low
14.020	Flat ceilings at Ground Floor	A	Low	Form penetrations for services installations where necessary	Avoid disruption of beams.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.021	Arched opening at east end		Low	Retain insitu	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.022	Top-lit central hall		High	Retain insitu	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.023	Arches across central hall at First Floor		Moderate	Retain insitu	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.024	Inset security gate and screen in First Floor cells		Low	Remove to suit new use	Remove where necessary. Record on measured drawings.	Low

14 D Hall West Wing

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.030	Main stair		High	Remove wire mesh and framing	Record on measured drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.031	Brick vault over central hall at Ground Floor		High	Retain insitu	Not applicable	Neutral
14.032	Terrazzo floor in central hall at Ground floor		Moderate	Remove to enable piled underpinning	Record on measured survey drawings	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.033	Brick vaults above cells		High	Retain insitu	Avoid penetrations for services	Neutral
14.034	Cell walls (later additions)		Moderate	Remove where necessary to accommodate new cafe	Record on measured drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.035	Brickwork spandrels below cell windows on south side at Ground Floor		Moderate	Remove to accommodate new cafe	Record on measured survey drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.036	Cell walls flanking central hall		High	Remove to accommodate new cafe	Record on measured survey drawings. Retain selected cells for interpretation purposes.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.037	Cell floors		Low	Remove to enable piled underpinning	Record on measured survey drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.038	Partition wall across central hall at Ground Floor		Low	Remove to accommodate new cafe	Record on measured survey drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.039	Granite pavement in cross-passage between East and West Wings		Moderate	Repair as necessary and retain insitu	Not applicable	Neutral
14.040	Granite threshold at doorway between cross- passage and East Wing		Moderate	Retain insitu	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.041	Brick vault over cross-passage		High	Retain insitu	Avoid any services penetrations	Neutral
14.042	Granite floor in central hall at First Floor		Moderate	Retain insitu	Repair where necessary	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.043	Cell walls flanking central hall at First Floor		High	Retain insitu	Not applicable	Neutral
14.044	Brickwork spandrels below cell windows at Second Floor		Moderate	Remove to enable new use	Record on measured drawings. Confine changes to one elevation, north or south.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.045	Metal security screen adjacent main stair		Moderate	Retain insitu	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.046	Double-height central hall at Second Floor		High	Retain insitu	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.047	View ports adjacent entrance doors		Moderate	Retain insitu	Not applicable	Neutral
14.048	Services installations		Adverse	Remove	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.049	Metalwork and structural steel framing on exterior (typical)		Adverse	Remove	Not applicable	High
14.050	Blind arcade, south elevation		Low	Remove infill brickwork within arched openings at ground level to enable new cafe	Record on measured survey drawings. Observe and record any evidence that brickwork infills were built at the same time as the arched openings or added later	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
14.051	Blind arcade, north elevation		Low	Retain insitu	Not applicable	Neutral
14.052	Fence wall, east end of D Hall Yard		Low	Remove to reinstate access to granite stair to Lower Ground Floor level	Record on measured drawings	Low

15 E Hall

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
15.001	Dividing walls at Lower Ground Floor	HAIR AND THE PARTY OF THE PARTY	Moderate	Remove to enable multi- purpose use	Record on measured survey drawings	Low
15.002	Dividing walls at Lower Ground Floor		Moderate	Remove to enable multi- purpose use	Record on measured survey drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
15.003	Staircase within Laundry Yard		Moderate	Remove to enable construction of Arbuthnot Wing	Record on measured survey drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
15.004	Services installations	Tart	Adverse	Remove	Not applicable	Moderate
15.005	Metal louvres over cell window openings		Low	Remove	Record on measured survey drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
15.006	Raised ground level adjacent entrance		Low	Remove to enable level access	Record on measured survey drawings	Low
15.007	Access balconies and apertures		Moderate	Retain apertures	Provide temporary closure as required for operational reasons	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
15.008	Central staircase		High	Retain	Provide secondary staircase within cell blocks to achieve code compliance	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
15.009	Cell walls flanking central hall		High	Retain	Pin back cell doors against walls.	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
15.010	Services installations	Add BODDO	Adverse	Remove	Not applicable	Moderate
15.011	Balcony balustrades		Moderate	Retain	Install wire net across aperture to avoid need to upgrade balustrade to meet Building Code requirements	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
15.012	Second Floor central hall		High	Retain	Not applicable	Neutral

17 F Hall

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.001	Lay-in grid suspended ceiling		Adverse	Remove	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.002	Rainwater goods		Low	Remove existing RWPs and install new RWPs externally on North and South Elevations	Improve roof drainage to avoid ponding	Low
17.003	Exterior decorations		Adverse	Strip off and redecorate	Sample and analyse existing paint media; select new media to suit substrate and significance	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.004	External airconditioning units and other external services		Adverse	Remove and make good brickwork	Not applicable	High
17.005	Fixed signs	PRISONERS' PRIVATE CLOTHING STORE 犯人私家衣服儲藏室	Moderate	Remove and refix/display in visitors' centre/discard	Record each sign and assess significance individually and treat accordingly	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.006	Security screen at First Floor entrance		Low	Remove	Record on measured drawings	Low
17.007	Metal windows		Moderate	Remove at First Floor to accommodate gallery space and block structural openings with blockwork	Record on measured drawings.	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.008	Fixed furniture		Moderate	Remove to accommodate gallery space	None	Low
17.009	Security screens		Moderate	Remove to accommodate gallery space	Record on measured drawings	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.010	Timber windows		Moderate	Remove at First Floor to accommodate gallery space and block structural openings with blockwork	Record on measured drawings	Moderate
17.011	Communal washing/lavatory facilities		Moderate	Remove to accommodate gallery space	Record on measured drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.012	Blocked up lantern light		Low	Unblock lantern and fit glazing	Record on measured drawings	Low
17.013	Security gates at Ground openings		Moderate	Remove to enable access to Ground Floor gallery space	Record on measured drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.014	Interview booths		High	Remove to accommodate new gallery	Rebuild in new location	Moderate
17.015	External stair to First Floor		Moderate	Upgrade balustrade to comply with Building Code	Record on measured drawings. Supplement existing balustrade elements with minimal elements if necessary.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.016	Ground Floor main entrance		Low	Retain as existing.	Keep fixed shut if not required for operational use.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.017	Security screen at Ground Floor main entrance	STATE AND TO STATE OF	Low	Remove to accommodate gallery space	Record on measured drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.018	Blue Entrance Gate (facing Old Bailey Street)		High	Retain in situ	Maintain in working order	Neutral
17.019	Blue Entrance Gate (inner) and enclosed yard		Moderate	Retain gate and enclosing walls and roof in situ; remove cupboards.	Repair and maintain gate in working order	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.020	Blue Entrance Gate (inner) facing Prison Yard		Moderate	Retain gate and enclosing frame	Repair and maintain in working order	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.021	Barbed wire		Moderate	Remove	Record on measured drawings. Make good fixing points where attached to brickwork.	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.022	Metal security bars at windows		Moderate	Remove as part of blocking up window openings to accommodate gallery space at First Floor	Record on measured drawings	Low
17.023	External toilets at Ground Floor adjacent East elevation		Low	Remove	Record on measured drawings	Low

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
17.024	Open Visit Room		Low	Space reallocated to other uses	Record on measured drawings. Salvage entrance sign and re-use in new layout of interview booths.	Low

19 Bauhinia House

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
19.001	Pitched roofs		High	New penetrations through roofs for ventilation ducts and other services	Arrange new penetrations so that they conform with the geometry of the existing roof. Model the size and shape of the new ducts so that the impact on the roofscape is minimised. Finish the new ducts in a non-reflective material that is neutral in colour and mid-tone.	High
19.002	Chimney		High	Repair and retain	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
19.003	Rainwater goods and other external services		Adverse	Remove and make good wall surface. Replace defective and non-matching rainwater goods with cast iron fittings to match original.	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
19.004	External stone wall facing		High	Carry out close inspection of painted areas to determine extent of original granite facing and remove paint media where applicable.	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
19.005	Gun loops		High	Remove concrete infilling and make good stonework where necessary.	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
19.006	Look-out turret		High	Repair and retain insitu	Not applicable	Neutral

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
19.007	Windows		Moderate	Remove and make good stonework as necessary	Record existing windows on measured survey drawings	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
19.008	Modern partitions		Adverse	Remove	Not applicable	Moderate

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
19.009	Electrical services	A SERVICE OF THE PROPERTY OF T	Adverse	Remove	Not applicable	Moderate
19.010	Lay-in grid suspended ceiling		Adverse	Remove	Not applicable	High

Element no.	Description	Photo ref.	Significance	Proposal	Mitigation	Impact
19.011	Exposed timber roof structure		High	Repair and retain insitu	Not applicable	Neutral
19.012	Timber stair		Moderate	Remove	Record on measured surveys drawings	Low