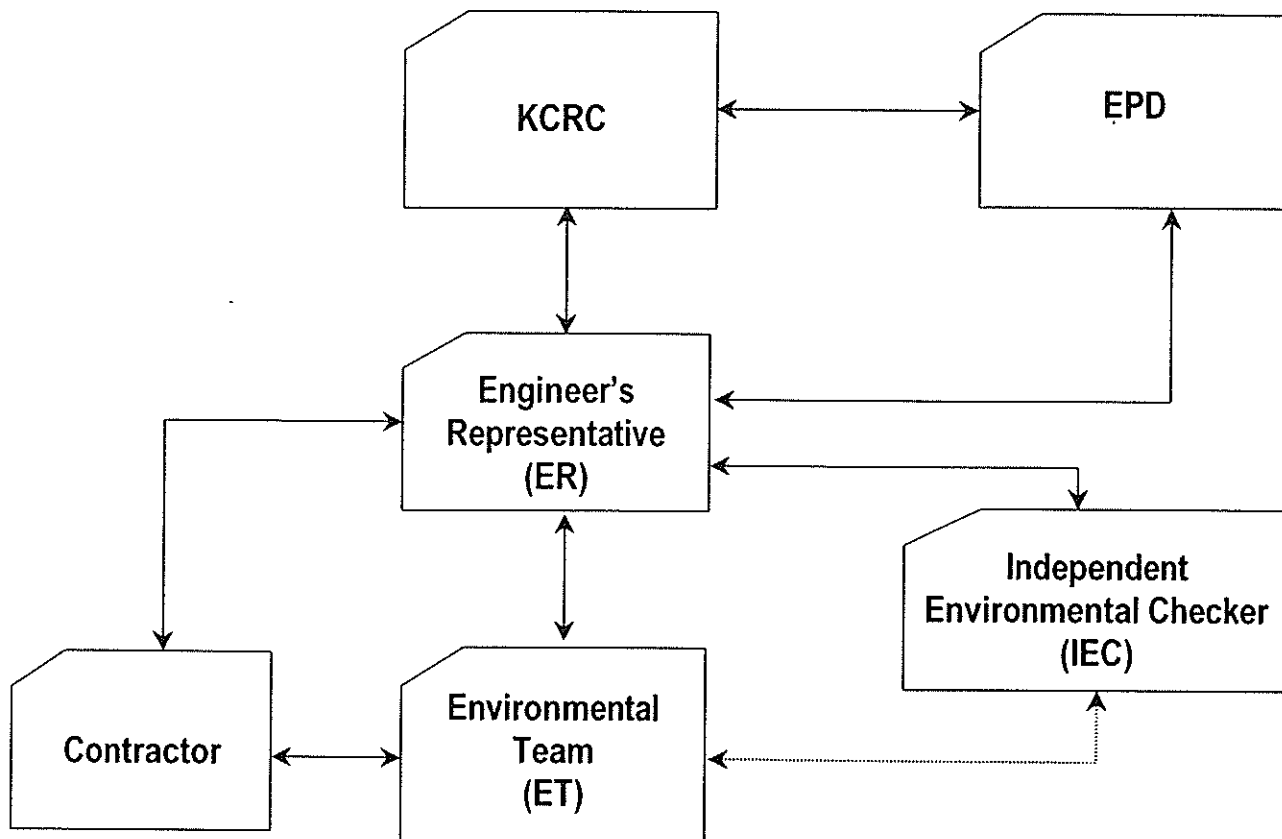


Appendix 3-1

Project Organisation

Project Organisation



Appendix 5-1

Sample Data Sheet

Data Sheet for TSP Monitoring

Monitoring Location		
Details of Location		
Sampler Identification		
Date & Time of Sampling		
Elapsed-time Meter Reading	Start (min.)	
	Stop (min.)	
Total Sampling Time (min.)		
Weather Conditions		
Site Conditions		
Initial Flow Rate, Qsi	Pi (mmHg)	
	Ti (C)	
	Hi (in.)	
	Qsi (Std. m ³)	
Final Flow Rate, Qsf	Pf (mmHg)	
	Tf (C)	
	Hf (in.)	
	Qsf (Std. m ³)	
Average Flow Rate (Std. m ³)		
Total Volume (Std. m ³)		
Filter Identification No.		
Initial Wt. of Filter (g)		
Final Wt. of Filter (g)		
Measured TSP Level (µg/m ³)		

	<u>Name & Designation</u>	<u>Signature</u>	<u>Date</u>
Field Operator :			
Laboratory Staff :			
Checked by :			

Noise Monitoring Field Record Sheet

Monitoring Location		
Description of Location		
Date of Monitoring		
Measurement Start Time (hh:mm)		
Measurement Time Length (min.)		
Noise Meter Model/Identification		
Calibrator Model/Identification		
Measurement Results	L ₉₀ (dB(A))	
	L ₁₀ (dB(A))	
	Leq (dB(A))	
Major Construction Noise Source(s) During Monitoring		
Other Noise Source(s) During Monitoring		
Remarks		

Name & Designation

Signature

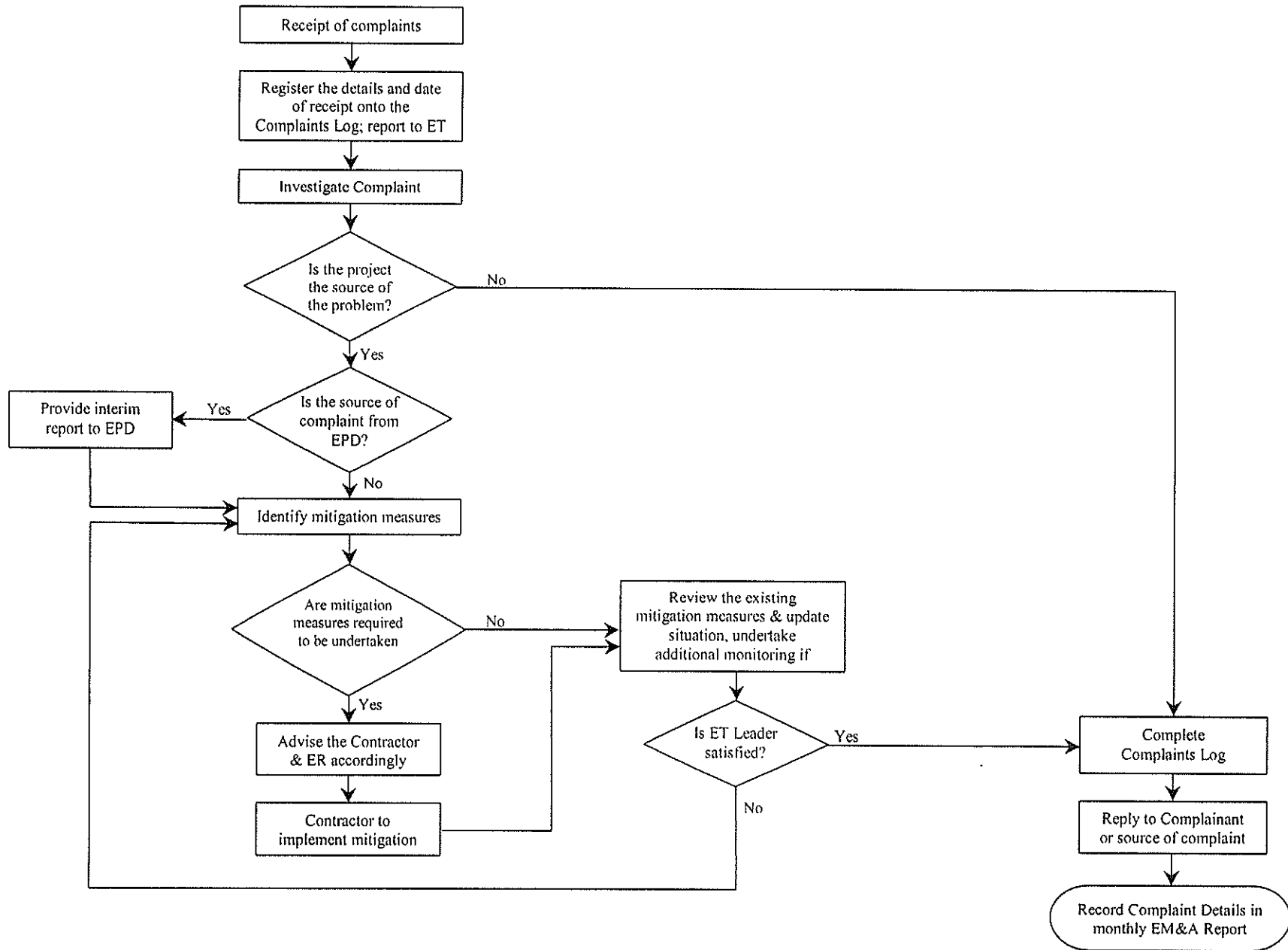
Date

Recorded By :

Checked By :

Appendix 6-1

Flow chart of complaint response procedures



Appendix 6-2

Complaint proforma

Complaint Proforma

Division/Department:		Date:	Ref:
Project:		Job No.:	
COMPLAINANT			
Name:		Address:	
Tel:			
Fax:			
COMPLAINT INVESTIGATION			
Item	Description (cause of impact, type of impact and location, etc.)		
CORRECTIVE & PREVENTIVE ACTION(S)			
Action #	Proposed Action to be taken	To be completed by/on	
Prepared by:			
Name:		Signature:	Date:
FOLLOW UP ACTION(S)			
Confirmed by:			
Name:		Signature:	Date:
ATTACHMENTS:			

Appendix 7-1

Sample template for interim Notification of Environmental Quality Limits Exceedances

Sample Template for Interim Notifications of Environmental Quality Limits Exceedances

Incident Report on Action Level or Limit Level Non-compliance

Project	
Date	
Time	
Monitoring Location	
Parameter	
Action & Limit Levels	
Measured Level	
Possible reason for Action or Limit Level Non-compliance	
Actions taken / to be taken	
Remarks	

Location Plan

Prepared by :

Designation :

Signature :

Date :