

Checklist for a construction noise permit (CNP) application

General construction works

Road work with unavoidable constraints on working hours (checklist02)

1. If the applicant is a joint venture or consortium company, please provide the names of all the concerned incorporated mother companies.
2. Please provide a copy of the Business Registration Certificate of the applicant.
3. Please indicate previous CNP number, if any.
4. Please provide a copy of the Work Order and the Excavation Permit number, if any.
5. Please provide in Part E.2 of the application form the actual number of working days required for the construction work.
6. Please provide a plan of appropriate scale (preferably 1:1000) just enough to show a clearly marked boundary of the work area where there are unavoidable constraints on working hours and the locations of any nearby noise sensitive receivers. An updated survey sheet issued by Lands Department is preferred.
7. Each submitted photograph shall clearly show one Powered Mechanical Equipment (PME) only and shall be in 3R size colour photograph.
8. Please submit a copy of the Noise Emission Label for each and every proposed air compressor and hand-held percussive breaker, if appropriate.
9. If the application involves powered mechanical equipment at fixed locations, relative distances of such equipment to the site boundary or grid lines shall be indicated in metres on the submitted plan(s).
10. The applicant shall explore ways to avoid carrying out the construction works at restricted hours. If the applicant still wants to apply for a CNP, the applicant shall identify the practicable working hours that cause the least noise nuisance and provide justifications according to "*Checklist to Explore the Feasibility of Daytime Roadwork*".
11. The applicant shall provide document(s) (such as comment from TD or Police, results of trial lane(s) closure, or minutes of TMLG meeting) to justify that the construction work cannot be carried out during the non-restricted hours and can only be carried out during the proposed working hours.

12. If a CNP is issued for construction work with unavoidable constraints on working hours (e.g. road pavement work) even though the noise could not meet the limit, EPD would require the employment of the quietest practicable construction method. Please refer to a practice note on the *"Use of Quiet Construction Equipment for Road Opening Works during Non-Sociable Hours"* and *"Guidelines on the Application of Some Commonly Used Quiet Equipment and Techniques for Road Pavement Works"*.

13. To avoid unnecessary delay, applicants are advised to submit their applications to the appropriate Regional Offices.

Notes:

- a. The applicant is preferably the main contractor of the construction site concerned.

- b. With regards to criteria 10-12 above, the applicant is advised to contact the respective officer in EPD for the requirements prior to submitting the application.

- c. All relevant information shall be filled in and submitted.