

HONG KONG GREEN PRINTED CIRCUIT BOARD COMPANY

Register of Legal and Other Requirements (LR-01)

Revision No. : 1

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Revision History

[illegible]

Attention

1. According to the ISO 14001 Standard (ISO 14001:2004), there are no defined formats on the legal register but only required organization to identify relevant legal and other requirements.
2. The framework presented in this legal register is for reference only; users shall include legal and other requirements applicable to the activities, services and products of their operations, in the legal register.
3. In general, the major environmental legislations in Hong Kong cover the following areas:
 - Air emission control
 - Noise control
 - Waste management
 - Water pollution control
 - Environmental Impact Assessment

As a starting point, users may visit the following websites of the Environmental Protection Department for an overview of the environmental legislations, standards and guidelines of Hong Kong:

- Environmental Legislations

(http://www.epd.gov.hk/epd/english/laws_regulations/envir_legislation/laws_relatedleg.html)

- Environmental Standards and Guidelines

(http://www.epd.gov.hk/epd/english/envir_standards/esg_maincontent.html)

4. For the purpose of providing more background information on the linkage between the relevant legislation and environmental aspects, the column of “Description”, “Area of Applicability” and “Relevant EA” are listed as assisting tools.

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A. Air Emission Control
1. Ordinances and Regulations

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|---|---|---------------|-----------------------|---|--|----------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| A1. | <i>Air Pollution Control Ordinance (Cap. 311)</i> | Provides for the control of air pollution from stationary sources and motor vehicles. Also enables promulgation of regulations | ✓ | ✓ | Use of fuels for stationery combustion sources (e.g. boiler, motor vehicles). | Facility inspection records | V-02 P1-04 |
| A2. | <i>Air Pollution Control (Dust and Grit Emission) Regulations</i> | Stipulates the emission standards, assessment procedures and requirements for particulate emissions from stationary combustion sources. | ✓ | ✓ | See above. | Facility inspection records | B1-05 |
| A3. | <i>Air Pollution Control (Fuel Restriction) Regulations</i> | Prohibits the use of high sulphur content solid and liquid fuel for commercial and industrial appliances. (In Shatin, only gaseous fuel is allowed except for the appliances used in construction sites or for emergency purposes.) | ✓ | ✓ | See above. | Fuel purchasing records | B1-02 B2-02 |
| A4. | <i>Air Pollution Control (Furnaces, Oven and Chimneys) (Installation and Alteration) Regulation</i> | Requires prior approval to ensure suitable design for the installation and alteration of furnaces, ovens and chimneys. | ✓ | | Air emission from the chimneys of boiler | Permits | B1-05 |

* The code listed in the Relevant EA (Column K) is referred to EAR-01 as reference and shall be hidden.

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|--|--|---------------|-----------------------|---|--|---------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| A5. | <i>Air Pollution Control (Motor Vehicle Fuel) Regulation</i> | Sets out the specifications of motor vehicle fuel to be used in motor vehicles and prohibits the sale of leaded petrol. | ✓ | ✓ | Use of fuel for registered vehicles. | Fuel purchasing records | V-02 |
| A6. | <i>Air Pollution Control (Smoke) Regulation</i> | Restricts emission of dark smoke from stationary combustion sources. | ✓ | | Air emission from the boiler | Facility inspection records | B1-05 |
| A7. | <i>Technical Memorandum for Issuing Air Pollution Abatement Notices to Control Air Pollution from Stationary Polluting Process</i> | Specifies principles, methods, standards and guidelines for assessing air pollution from stationary polluting sources. | ✓ | ✓ | Air emission from the boiler, chemical fume from plating baths | N/A | P1-04 |
| A8. | <i>Ozone Layer Protection Ordinance (Cap. 403)</i> | To give effect to Hong Kong's international obligations under the 1985 Vienna Convention for the Protection of the Ozone Layer and the 1987 Montreal Protocol on Substances that Deplete the Ozone Layer; to provide for the prohibition of the manufacture of, and to control the importation and exportation of, and to conserve the resources of, substances that deplete the ozone layer and of products containing or made with those substances; and to provide for related matters. | ✓ | ✓ | Use of 'scheduled' refrigerants for building (R22) air-conditioning units. | Office and vehicle air conditioning unit maintenance and inspection records. | OF-08 V-06 |
| A9. | <i>Ozone Layer Protection (Controlled Refrigerants) Regulation</i> | Requires the conservation of controlled refrigerants used in large from all countries, scale installations and motor vehicles. | ✓ | ✓ | Use of 'Controlled' refrigerants for air-conditioning systems for vehicles. | Office and vehicle air conditioning unit maintenance and inspection records. | OF-08 V-06 |

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|--|--|---------------|-----------------------|--------------------------|--|--------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| A10 | <i>Road Traffic Ordinance (Cap. 374)</i> | Regulates road traffic, vehicles and users of roads and related matters; includes provisions to limit pollution from vehicles. | ✓ | ✓ | Use of service vehicles. | Checking records for the vehicles | V-04 |
| A11 | <i>Road Traffic (Construction and Maintenance of Vehicles) Regulations</i> | Specifies smoke levels for in-service vehicles. | ✓ | ✓ | Use of service vehicles. | Checking records for the vehicles | V-04 |

2. Other Requirements

2.1. Code of Practice

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|---|---|---------------|-----------------------|--------------------------|--|--------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| A12 | <i>Code of Practice for the Prevention of Legionnaires' Disease in Hong Kong</i> (Source : Electrical & Mechanical, Service Department) | Provides practical guidelines for the proper design, operation and maintenance of the related facilities to prevent the possible outbreak of Legionnaires' Disease. | ✓ | ✓ | Indoor area ventilation. | Monitoring records for indoor area and HVAC. | OF-11 |

* The code listed in the Relevant EA (Column K) is referred to EAR-01 as reference and shall be hidden.

2.2. Professional Guidelines

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|---|--|---------------|-----------------------|--|---|---------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| A13 | ProPECC Practice Note PN 1/92 <i>Impingement of Plumes from Boiler Chimneys on Adjacent Buildings</i> | Chimneys serving boilers and furnaces can emit noxious and harmful polluting matters. These emissions may impinge directly onto buildings located up to 200m, from the chimney concerned and can give rise to severe nuisances or to adverse health effects. This factor must be taken into account when designing a new building that will be located near to existing chimneys or when installing a chimney on an existing building. | ✓ | ✓ | Install a chimney on existing building | Approval from Director of Environmental Protection Department | B1-05 |
| A14 | ProPECC Practice Note PN 4/94 <i>Air Conditioning Refrigerants – A Time for Change</i> | To alert professionals involved with the air-conditioning of buildings to the impending shortage of conventional CFC-based refrigerants; To provide advice on the urgent measures which need to be taken to eliminate dependence on CFC-based refrigerants. | ✓ | ✓ | Use of ozone depleting refrigerants for air-conditioning units, vehicles | Vehicle and HVAC maintenance and inspection records. | OF-08 V-06 |

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|----------------|-----------------------------|------------|--------------------|---|---------------------------------|--------|--------------------------------|---------|----------------------|----------|
| EA Table Ref : | Table 1 – Office Activities | OF, CP, SC | Table 2 – Vehicles | V | Table 3 – Resources & Materials | CU, ST | Table 4 – Building Maintenance | B1 – B7 | Table 5 - Production | P1 – P25 |
|----------------|-----------------------------|------------|--------------------|---|---------------------------------|--------|--------------------------------|---------|----------------------|----------|

2.3. Technical Circular

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|---|--|---------------|-----------------------|--------------------------|--|--------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| A15 | <i>Guidance notes for management of Indoor Air Quality in office and public places</i> (Source : Environment, Transport and Works Bureau) | Guidelines for the total management of indoor air quality. It is designed to enable owner/management of premises/building to prevent and successfully manage most of the common indoor air quality problems encountered in buildings in Hong Kong, for the health and well-being of all. | ✓ | ✓ | Indoor area ventilation. | Monitoring records for indoor area and HVAC. | OF-11 |

B. Noise Control
1. Ordinances and Regulations

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|--|--|---------------|-----------------------|--|--|--|
| | | | HKGPCB | Contractor / Supplier | | | |
| B1. | <i>Noise Control Ordinance (Cap. 400); Noise Control (General) Regulations</i> | To provide for the prevention, minimizing and abatement of noise; the appointment of a Noise Control Authority; the powers and duties of the Noise Control Authority relating to the control of noise; the creation of offences; and for connected purposes. | ✓ | ✓ | Noise from industrial premises (e.g. noise from pump and maintenance operation, etc). In the event of a complaint by the public in relation to noise from our premises. | Plant maintenance and inspection records | B3-03 B4-02 B7-07 P2-05 P7-07 P9-10 P17-05 P22-04 P25-04 |
| B2. | <i>Noise Control (Motor Vehicles) Regulation</i> | Requires all motor vehicles, including buses, commercial vehicles, lorries & motorcycles, first registered in Hong Kong to meet with stringent noise emission standards. | ✓ | ✓ | Purchasing of registered vehicles. | Vehicle Registration records | V-03 |
| B3. | <i>Road Traffic (Construction and Maintenance of Vehicles) Regulation</i> | The regulations prohibit the use of motor vehicles without silencers or with a modified or defective silencer. | ✓ | ✓ | Use of service vehicles. | Vehicle specification | V-03 |

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| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|--|---|---------------|-----------------------|---|---|--|
| | | | HKGPCB | Contractor / Supplier | | | |
| B4. | <i>Factories and Industrial Undertakings Ordinance (Cap. 59)</i> <i>Factories and Industrial Undertakings (Noise at Work) Regulations</i> <i>Occupational Safety and Health Ordinance (Cap. 509)</i> | Controls noise generated inside a factory or other industrial undertaking which affects employees in the work place | ✓ | ✓ | Use of noisy plant and equipment (e.g. board drilling, cutting machine, air compressor etc.). | Plant maintenance and inspection records. | B3-03 B4-02 B7-07 P2-05 P7-07 P9-10 P17-05 P22-04 P25-04 |

2. Other Requirements
2.1. Technical Memorandum

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|---|--|---------------|-----------------------|--|---|--|
| | | | HKGPCB | Contractor / Supplier | | | |
| B5. | <i>Technical Memorandum for the Assessment of Noise from Places Other Than Domestic Premises, Public Places or Construction Sites</i> | for the measurement and assessment of noise emanating from places other than domestic premises, public places or construction sites; for the issuing of Noise Abatement Notices; and for determining whether or not any Noise Abatement Notice is being complied with. | ✓ | ✓ | Noise from industrial premises (e.g. noise from pump and maintenance operation, etc). In the event of a complaint by the public in relation to noise from our premises. | Plant maintenance and inspection records. | B3-03 B4-02 B7-07 P2-05 P7-07 P9-10 P17-05 P22-04 P25-04 |

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|----------------|-----------------------------|------------|--------------------|---|---------------------------------|--------|--------------------------------|---------|----------------------|----------|

C. Waste Management
1. Ordinances and Regulations

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* | |
|-----|--|--|---------------|-----------------------|---|--|--|--|
| | | | HKGPCB | Contractor / Supplier | | | | |
| C1. | <i>Waste Disposal Ordinance (Cap. 354)</i> | Provides for the licensing of collection services and disposal facilities for all types of waste, the prohibition of livestock keeping in urban areas, the control on livestock keeping in restriction areas, the control on discharge or deposit of livestock waste in designated control areas, the control scheme on chemical waste, the control on illegal dumping of waste, the control on import and export of waste and for the establishment of a system whereby specified wastes must be notified to the relevant authority who may give directions as to the method of disposal. Requires also the production of a comprehensive plan for the collection and disposal of wastes. | ✓ | ✓ | Production and disposal of general solid waste (e.g. general refuse, recyclable wastes, etc.) and chemical waste (e.g. spent plating bath, sludge, spent flux, etc.). | Contract agreement with waste collectors Receipts / trip tickets from waste disposal facilities | OF-13 OF-14 OF-15 OF-16 OF-17 CP-03 CP-04 V-07 CU-04 CU-05 CU-06 B6-09 P1-07 P2-06 P2-07 P3-06 P4-05 P4-06 P4-07 P4-08 P6-12 P6-13 P6-14 | P6-15 P6-16 P7-08 P8-01 P8-02 P9-12 P9-13 P9-14 P9-15 P9-16 P10-01 P14-03 P14-04 P15-04 P17-06 P18-04 P22-05 P22-06 P22-07 P22-08 P24-03 P25-05 |

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| EA Table Ref : | Table 1 – Office Activities | OF, CP, SC | Table 2 – Vehicles | V | Table 3 – Resources & Materials | CU, ST | Table 4 – Building Maintenance | B1 – B7 | Table 5 - Production | P1 – P25 |
|----------------|-----------------------------|------------|--------------------|---|---------------------------------|--------|--------------------------------|---------|----------------------|----------|

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* | |
|-----|---|---|---------------|-----------------------|--|--|--|---|
| | | | HKGPCB | Contractor / Supplier | | | | |
| C2. | <i>Waste Disposal (Chemical Waste) (General) Regulation</i> | Provides for control of all aspects of chemical waste disposal, including storage, collection, transport, treatment and final disposal. | ✓ | ✓ | Production, storage and disposal of chemical waste (e.g. spent plating bath, acids, sludge, flux, etc.). | Chemical Waste Producer License Trip tickets from chemical waste disposal facilities Facility inspection records | V-07 B1-08 B4-03 B4-04 B4-05 B5-02 B6-10 B7-09 B7-10 | P1-05 P1-06 P1-08 P5-05 P7-09 P11-02 P14-05 P17-07 P18-05 P19-03 P25-06 |

2. Other Requirements

2.1. Code of Practice

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|---|--|---------------|-----------------------|--|--|------------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| C3. | <i>Code of Practices on the Packaging, Labelling and Storage of Chemical Wastes</i> | Provides guidance to chemical waste producer for arranging proper packaging, labelling and storage of chemical waste before they are transported off-site to disposal facilities; and also apply to temporary storage of chemical waste prior to on-site or in-house treatment | ✓ | ✓ | Storage and disposal of chemical waste (e.g. spent plating bath, acids, sludge, flux, etc.). | Facility inspection records | Refer above (C3) |

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EA Table Ref : Table 1 – Office Activities OF, CP, SC Table 2 – Vehicles V Table 3 – Resources & Materials CU, ST Table 4 – Building Maintenance B1 – B7 Table 5 - Production P1 – P25

2.2. Professional Guidelines

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|---|---|---------------|-----------------------|--|--|------------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| C4. | <i>A Guide to the Chemical Waste Control Scheme</i> [Source: Environmental Protection Department] | To introduce and explain the legislative controls over the management of chemical waste in Hong Kong | ✓ | ✓ | Production, storage and disposal of chemical waste (e.g. spent plating bath, acids, sludge, flux, etc.). | Chemical Producer License Waste Trip tickets from chemical waste disposal facilities Facility inspection records | Refer above (C3) |
| C5. | <i>A Guide to the Registration of Chemical Waste Producers</i> [Source: Environmental Protection Department] | To introduce the registration provisions of the Waste Disposal (Chemical Waste) (General) Regulation and the procedure for identifying chemical waste generation. | ✓ | ✓ | Disposal of chemical waste (e.g. spent plating bath, acids, sludge, flux, etc.). | Chemical Producer License Waste Trip tickets from chemical waste disposal facilities | Refer above (C3) |

D. Water Pollution Control
1. Ordinances and Regulations

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|--|---|---------------|-----------------------|---|---|---|
| | | | HKGPCB | Contractor / Supplier | | | |
| D1. | <i>Water Pollution Control Ordinance (Cap. 358)</i> | . Provides for the designation of water control zones within which discharge of effluent other than domestic sewage into a foul sewer should be licensed. | ✓ | ✓ | Relevant to all activities resulting in wastewater discharges (e.g. rinsing water after etching, plating, deburr, desmea, cleaning water etc.). HKGPCB is subscribed to Tolo Harbour and Channel Water Control Zone. (Table 1 of TM) | Water discharge license(s) Wastewater monitoring records | V-05 B1-07 B3-04 B4-06 B5-03 B6-11 B7-08 P1-09 P1-11 P4-09 P5-06 P5-07 P5-08 P5-09 P13-07 P21-02 P25-07 |
| | <i>Water Pollution Control (General) Regulations</i> | Gives practical effect to the ordinance | | | | | |
| | <i>Technical Memorandum Standards for Effluents Discharged into Drainage and Sewerage Systems, Inland and Coastal Waters (Cap 358AK)</i> | Specifies legal limits for quality (physical, chemical and microbial) of effluent discharged into foul sewers, storm water drains, inland and coastal waters. HKGPCB is subscribed to Tolo Harbour Supplementary Water Control Zone. | | | | | |
| D2. | <i>Sewage Services Ordinance (Cap. 463)</i> | Provides for the imposition of sewage charges and trade effluent surcharges and other related matters. | ✓ | ✓ | Discharge of wastewater (e.g. rinsing water after etching, plating, deburr, desmea, cleaning water etc.). | Sewage charge bill | Refer above (D1) |

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| EA Table Ref : | Table 1 – Office Activities | OF, CP, SC | Table 2 – Vehicles | V | Table 3 – Resources & Materials | CU, ST | Table 4 – Building Maintenance | B1 – B7 | Table 5 - Production | P1 – P25 |
|----------------|-----------------------------|------------|--------------------|---|---------------------------------|--------|--------------------------------|---------|----------------------|----------|

E. Dangerous Goods Management
1. Ordinances and Regulations

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA * |
|-----|---|---|---------------|-----------------------|---|--|-----------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| E1. | <i>Dangerous Goods Ordinance (Cap. 295)</i> <i>Dangerous Goods (Application & Exemption) Regulations</i> <i>Dangerous Goods (General) Regulations</i> | Defines dangerous goods by category. Controls storage and transport of dangerous goods. | ✓ | ✓ | Use and storage of DGs (e.g. sulphuric acid, ammonia, caustic soda, hydrogen peroxide, etc.) | License for DG stores | ST-03 |
| E2. | <i>Pesticides Ordinance (Cap. 133)</i> | Controls the supply and use of agricultural pesticides. | | ✓ | Use of pesticides. | Types of pesticides use for pest control activities. | OF-19 |
| E3. | <i>Radiation Ordinance (Cap. 303)</i> | Controls the use and disposal of radioactive substances. | ✓ | ✓ | Use and dispose of radioactive substances (e.g. x-ray metal thickness testing machine, laser drilling machine, etc.). | Purchasing records | P9-11 P18-03 |

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| | | | | | | | | | | |
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|----------------|-----------------------------|------------|--------------------|---|---------------------------------|--------|--------------------------------|---------|----------------------|----------|

2. Other Requirements

2.1. Professional Guidelines

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|--|---|---------------|-----------------------|---|--|--------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| E4 | ProPECC Practice Note PN 2/94 <i>Potentially Hazardous Installations</i> [Source: Environmental Protection Department] | To single out potentially hazardous installations which can give rise to major accidents and to impose on their special requirements. | ✓ | ✓ | Storage large quantity of DGs (e.g. sulphuric acid, ammonia, caustic soda, hydrogen peroxide, etc.) | Hazard assessment | ST-03 |
| E5 | Fire Protection Notice No.4 <i>Dangerous Goods General</i> [Source: Fire Services Department] | Provide general guide on the licensing system for manufacture, store, convey or use of any dangerous goods. | ✓ | ✓ | Storage of DGs (e.g. sulphuric acid, ammonia, caustic soda, hydrogen peroxide, etc.) | License for DG stores | ST-03 |

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|----------------|-----------------------------|------------|--------------------|---|---------------------------------|--------|--------------------------------|---------|----------------------|----------|

F. Others
1. Ordinances and Regulations

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|--|---|---------------|-----------------------|--|---|---|
| | | | HKGPCB | Contractor / Supplier | | | |
| F1. | <i>Control of Chemicals Ordinance (Chapter 145)</i> | A licence is required to import, export, supply, procure, deal in or with, possess or manufacture controlled chemicals. | ✓ | ✓ | Controlled purchase of chemicals (e.g. potassium permanganate, cyanide, etc.). | License and purchasing records. | SC-02 |
| F2. | <i>Public Health and Municipal Services Ordinance (Cap. 132)</i> | Makes provision for urban services and public health; including control of nuisance caused by emission of dust and fumes, discharges of hazardous materials to sewers and littering, and places restrictions on the storage of wastes in buildings. | ✓ | ✓ | Applicable to potential nuisance claims from our activities (e.g. improper disposal of general refuse, noise, odour, etc.). | Facility inspection records Monitoring records | OF-13 CU-04 CU-06 P1-04 B7-07 |
| F3. | <i>Summary Offences Ordinance (Cap. 228)</i> | Contains provisions relating to littering offences including marine littering. | ✓ | ✓ | Applicable to potential nuisance claims from our activities ((e.g. improper disposal of general refuse, noise, odour, etc.). | Facility inspection records Monitoring records | OF-13 CU-04 CU-06 |

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EA Table Ref : Table 1 – Office Activities OF, CP, SC Table 2 – Vehicles V Table 3 – Resources & Materials CU, ST Table 4 – Building Maintenance B1 – B7 Table 5 - Production P1 – P25

| No. | Title | Descriptions | Applicable to | | Area of Applicability | Licenses / Compliance Records Required | Relevant EA* |
|-----|--|--|---------------|-----------------------|---|---|-------------------------|
| | | | HKGPCB | Contractor / Supplier | | | |
| F4. | <i>Fixed Penalty (Public Cleanliness Offences) Ordinance (Cap.570)</i> | Fixed penalty is set out opposite to the offence of marine littering, unlawful depositing of waste, depositing of litter in public places, country parks and special areas, etc. | ✓ | ✓ | Depositing of litter / waste in public places | Facility inspection records Monitoring records | OF-13 CU-04 CU-06 |