

Environmental Impact Assessment Ordinance, Cap.499
General Note for Applications

Fees and Submissions for EIAO Applications

I. Fees

- a. The fee payable on submission of an application shall be the appropriate fee in accordance with the Environmental Impact Assessment (Fees) (Amendment) Regulation 2000, effective since 22 December 2000. The fees for the different types of applications are as shown in the table below.

| Application for | Fee (HK\$) |
|--|-------------------|
| Environmental Impact Assessment Study Brief | 16,325 |
| Permission to Apply Directly for an Environmental Permit | 18,760 |
| Approval of an Environmental Impact Assessment Report | 42,190 |
| Environmental Permit | 16,535 |
| Further Environmental Permit | 6,030 |
| Variation of the Conditions of an Environmental Permit | 8,245 |

- b. The fee payable on submission of each application will not be refunded.
- c. All payment should be made payable to "**The Government of the Hong Kong Special Administrative Region**".

II. Submission of Application

The completed application should be returned to the EIA Ordinance Register Office on 27th floor, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong. The office will be open from Monday to Friday 0900 to 1700, closed on Public Holidays. Application Forms 4, 5, 6 and 7 may also be submitted through the Electronic Transaction System.

III. Information on the Environmental Impact Assessment Ordinance

The applicant is advised to read the Environmental Impact Assessment Ordinance and the Technical Memorandum on Environmental Impact Assessment Process before submitting an application. The Environmental Protection Department (EPD) shall be guided by the Technical Memorandum in considering an application.

Environmental Protection Department

Date of issue : December 2010
 Last revision date: December 2023

Statement on Collection of Personal Information

This statement is made for the purpose of "Personal Data (Privacy) Ordinance".

In connection with your application made under the Environmental Impact Assessment Ordinance, you may have to supply personal data for the following purposes and uses. Please read carefully about how your personal data will be used and note your rights under the "Personal Data (Privacy) Ordinance".

Purpose of Collection

1. The personal data provided by means of this Application Form will be used by the Environmental Protection Department for one or more of the following purposes :
 - a. activities relating to the processing of your submission in this form;
 - b. any activities relating to the processing of this application;
 - c. administration and enforcement of relevant provisions of the Environmental Impact Assessment Ordinance and its subsidiary regulations, pollution complaint investigations;
 - d. statistical and any other legitimate purpose; and
 - e. to facilitate communication between Government and yourself.
2. The provision of personal data in the process of your application is voluntary. However, if you do not provide the required information, we may not be able to process your application.

Classes of Transferees

3. The personal data you provided by means of this Application Form may be disclosed to :
 - a. other government bureaux and departments, and other organizations for the purposes mentioned in paragraph 1 above; and
 - b. other persons as permitted by the relevant legislation.

Access to Personal Data

4. Subject to provisions under section 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, you have a right of access and correction with respect to your personal data. Your right of access includes the right to obtain a copy of the personal data provided by this Application Form.
5. Enquiries concerning the personal data collected by means of this Application Form and request for access and making correction of personal data collected should be addressed to the following. Please quote your file reference in this department, if any.

Senior Environmental Protection Officer (Knowledge Management) ,
40/F, Revenue Tower
5 Gloucester Road
Wanchai
Hong Kong

Tel : 2838 3111

Fax : 2838 3111