

## **Proforma for Construction Phase EM&A Programme**



## IMPLEMENTATION STATUS PROFORMA

Ref**	Environmental Protection Measures*	Implementation Status

\* *All recommendations and requirements resulted during the Course of EIA/EA Process, including ACE and / or accepted public comment to the proposed project*

\*\* *EIA Ref / EM&A Log Ref / Design Document Ref*

Signed by Environmental Team Leader:

Date: \_\_\_\_\_

Audited by Independent Environmental Checker:

Date: \_\_\_\_\_

**SITE INSPECTION PROFORMA**

Ref: \_\_\_\_\_

Date	Location	Req. Ref.*	Observation / Deficiency	Mitigation Action** (Responsible Agency)	Date*** of Confirmation

\* EIA Ref / EM&A Log Ref / Design Document Ref / Environmental Protection Contract Clause  
 \*\* Specific Environmental Mitigation Measures should be stated, such as, equipment, processes, systems, practices or technologies  
 \*\*\* The required completion date to confirm the specified Environmental Protection Action

This Proforma is an Environmental Protection Instruction for:

Signed by Environmental Team Leader:

Date: \_\_\_\_\_

Copy to Independent Environmental Checker

Date: \_\_\_\_\_

**REGULATORY COMPLIANCE PROFORMA**

**Ref:** \_\_\_\_\_

<b>Ref*</b>	<b>Environmental License / Permit*</b>	<b>Control Area / Facility / Location</b>	<b>Effective Date</b>

\* *Name of Applicant, Business Corporation, relevant regulation and remark of license / permit conditions*

\*\* *File reference of the licensee / permittee*

Recorded by Environmental Team Leader:

Date: \_\_\_\_\_

Signed by Independent Environmental Checker :

Date: \_\_\_\_\_

### COMPLAINT LOG

Ref: \_\_\_\_\_

<b>Log Ref.</b>	<b>Date / Location</b>	<b>Complainant/ Date of Contract</b>	<b>Details of Complaint</b>	<b>Investigation / Mitigation Action</b>	<b>File Closed</b>

Filed by Environmental Team Leader:

Date: \_\_\_\_\_

## **Proforma for Operational Phase EM&A Programme**





# IMPLEMENTATION STATUS PROFORMA

Ref: \_\_\_\_\_

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\*\* EIA Ref / EM&A Log Ref / Design Document Ref

Signed by Environmental Team Leader:

Date: \_\_\_\_\_

Audited by Independent Environmental Checker :

Date: \_\_\_\_\_

**REGULATORY COMPLIANCE PROFORMA**

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Ref*	Environmental License / Permit*	Control Area / Facility / Location	Effective Date

\* Name of Applicant, Business Corporation, relevant regulation and remark of license / permit conditions  
 \*\* File reference of the licensee / permittee

Recorded by Environmental Team Leader:

Date: \_\_\_\_\_

Signed by Independent Environmental Checker:

Date: \_\_\_\_\_

**Sample Template for Interim Notifications of Environmental Quality Limits Exceedances**

Incident Report on Action Level or Limit Level Non-compliance

Project	
Date	
Time	
Monitoring Location	
Parameter	
Action & Limit Levels	
Measured Level	
Possible reason for Action or Limit Level Non-compliance	
Actions taken / to be taken	
Remarks	

Prepared by : \_\_\_\_\_

Designation : \_\_\_\_\_

Signature : \_\_\_\_\_

Date: \_\_\_\_\_