The Construction Waste Disposal Charging Scheme comes into operation on 1 December 2005. Charges for disposal of construction waste are to be paid through accounts opened with the Environmental Protection Department (EPD).

Starting from 1 December 2005, main contractor who undertakes construction work under a contract with value of $1 million or above is required to open a billing account solely for the contract. Application shall be made within 21 days after the contract is awarded. Failing this will be an offence under the law.

For construction work under a contract with value less than $1 million, any person from 1 December 2005 can open a billing account.

Construction work contracts awarded or tenders of which closed before 1 December 2005 are eligible for exemption from charges. Application for exemption account must be made on or before 22 December 2005.

Charging for disposal of construction waste starts on 20 January 2006 and from this day, any person before using waste disposal facilities for disposal of construction waste needs to open an account.

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**How to open an account**

1. **Get an application form**
   - Visit [www.epd.gov.hk](http://www.epd.gov.hk) for download
   - Call: **2872-1836**
   - Collect in person at any of the offices*

2. **Submit application with the required documents in person to the office***

3. **Pay deposit stated on demand note** (Not applicable to exemption account and billing account that has not requested for chits)

4. **Bring collection note to designated office to collect "Chits" or obtain "Chits" by post (for 20 Chits or less)**

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*Offices*

**Environmental Protection Department:**
- **Head Office**: 3/F, Revenue Tower, 5 Gloucester Road, Wan chai, Hong Kong.
- **Southern Centre Office**: 26/F, Southern Centre, 130 Hennessy Road, Wan chai, Hong Kong.
- **Cheung Sha Wan Government Offices**: 6/F, Cheung Sha Wan Government Offices, 368 Cheung Sha Wan Road, Kowloon.
- **Regional Office (East)**: 5/F, Nan Fung Commercial Centre, 19 Lam Lok Street, Kowloon Bay, Kowloon.
- **Regional Office (South)**: 2/F, Chiracan Exchange Square, 1 Ho Wan Street, Quarry Bay, Hong Kong.
- **Regional Office (North)**: 10/F, Tai Tung Government Offices, 1 Shung Wo Che Road, Sha tin, New Territories.
- **Waste Facilities Group Office**: 2/F, West Wing, 88 Victoria Road, Kennedy Town, Hong Kong.

**Civil Engineering and Development Department:**
- **FILL Management Division**: L1, Civil Engineering and Development Building, 101, Prinsep Margaret Road, Kowloon.
How to use a "Chit"

1. Account-holder makes arrangement for disposal of construction waste

2. Account-holder fills in and issues "Chit" to waste hauler and retains Part A

3. Waste hauler presents Parts B & C of "Chit" to operator of designated waste disposal facility when using the disposal service***. On completion of the service, waste hauler retains Part B of the "Chit".

*** If inert content of construction waste cannot meet the acceptance criteria of the designated waste disposal facility, a "rejection advice" giving reason(s) for the rejection with the recommended waste disposal facility would be issued to the waste hauler.

4. Where waste transaction information is required, the waste disposal record can be obtained at waste disposal facilities or downloaded from EPD website.

How to pay

1. EPD issues monthly demand note and waste transaction information to account-holder

2. Account-holder pays charges within 45 days from the date of demand note ***

*** If the charges are not paid by due date, the account-holder shall pay a surcharge of 5% of the unpaid amount. If the unpaid charges and the surcharge are not paid within 14 days from the date on which the surcharge becomes payable, the Director of Environmental Protection may suspend the account and serve a final notice to the account-holder. Where the charges and the surcharge are not paid within 14 days from the date of the final notice, the Director may revoke the account.