



環境保護署  
Environmental Protection Department

# The Construction Waste Disposal Charging Scheme



The Construction Waste Disposal Charging Scheme comes into operation on **1 December 2005**. Charges for disposal of construction waste are to be paid through accounts opened with the Environmental Protection Department (EPD).

Starting from **1 December 2005**, main contractor who undertakes construction work under a contract with value of \$1 million or above is required to open a billing account solely for the contract. Application shall be made within 21 days after the contract is awarded. Failing this will be an offence under the law.

For construction work under a contract with value less than \$1 million, any person from **1 December 2005** can open a billing account.

Construction work contracts awarded or tenders of which closed before **1 December 2005** are eligible for exemption from charges. Application for exemption account must be made on or before **22 December 2005**.

Charging for disposal of construction waste starts on **20 January 2006** and from this day, any person before using waste disposal facilities for disposal of construction waste needs to open an account.



## I How to open an account

1

### Get an application form

[www.epd.gov.hk](http://www.epd.gov.hk)

Download



Call:

**2872-1838**

Collect in person at any of the offices\*



### Types of application form

Billing account for contract of value equal to or greater than \$1 million

Billing account for contract of value less than \$1 million

Exemption account  
(Apply on or before 22 December 2005)

Request for "Chits"  
(Applicable to existing account-holders)

Closing or reinstatement of account

Notification of changes

2

Submit application with the required documents in person to the office\*

OR

To:  
2/F, West Wing,  
88 Victoria Road,  
Kennedy Town, HK.



3

Pay deposit stated on demand note (Not applicable to exemption account and billing account that has not requested for chits)



4

Bring collection note to designated office to collect "Chits" or obtain "Chits" by post (for 20 Chits or less)



### \*Offices

#### Environmental Protection Department:

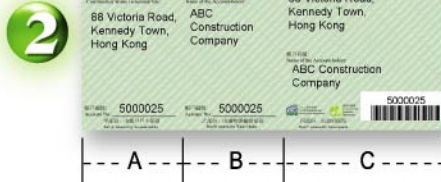
- **Head Office**  
33/F, Revenue Tower,  
5 Gloucester Road, Wanchai,  
Hong Kong.
- **Southern Centre Office**  
28/F, Southern Centre,  
130 Hennessy Road, Wanchai,  
Hong Kong.
- **Cheung Sha Wan Government Offices**  
8/F, Cheung Sha Wan Government  
Offices, 303 Cheung Sha Wan  
Road, Kowloon.
- **Regional Office (East)**  
5/F, Nan Fung Commercial Centre,  
19 Lam Lok Street, Kowloon Bay,  
Kowloon.
- **Regional Office (South)**  
2/F, Chinachem Exchange Square,  
1 Hoi Wan Street,  
Quarry Bay, Hong Kong.
- **Regional Office (West)**  
8/F, Tsuen Wan Government  
Offices, 38 Sai Lau Kok Road,  
Tsuen Wan, New Territories.
- **Regional Office (North)**  
10/F, Sha Tin Government Offices,  
1 Sheung Wo Che Road, Sha Tin,  
New Territories.
- **Waste Facilities Group Office**  
2/F, West Wing, 88 Victoria Road,  
Kennedy Town, Hong Kong

#### Civil Engineering and Development Department:

- **Fill Management Division**  
L1, Civil Engineering and  
Development Building,  
101 Princess Margaret Road,  
Kowloon

## II How to use a "Chit"

### 1 Account-holder makes arrangement for disposal of construction waste



### 2 Account-holder fills in and issues "Chit" to waste hauler and retains Part A

○ : Circled information to be completed by account-holder

### 3 Waste hauler presents Parts B & C of "Chit" to operator of designated waste disposal facility when using the disposal service\*\*. On completion of the service, waste hauler retains Part B of the "Chit".

\*\* If inert content of construction waste cannot meet the acceptance criteria of the designated waste disposal facility, a "rejection advice" giving reason(s) for the rejection with the recommended waste disposal facility would be issued to the waste hauler.



Legend :   
 ◆ Public fill reception facilities   
 ● Landfills   
 ▲ Sorting facilities   
 ■ Outlying Islands Transfer Facilities

### 4 Where waste transaction information is required, the waste disposal record can be obtained at waste disposal facilities or downloaded from EPD website.

## III How to pay

### 1 EPD issues monthly demand note and waste transaction information to account-holder



### 2 Account-holder pays charges within 45 days from the date of demand note \*\*\*



\*\*\* If the charges are not paid by due date, the account-holder shall pay a surcharge of 5% of the unpaid amount. If the unpaid charges and the surcharge are not paid within 14 days from the date on which the surcharge becomes payable, the Director of Environmental Protection may suspend the account and serve a final notice to the account-holder. Where the charges and the surcharge are not paid within 14 days from the date of the final notice, the Director may revoke the account.