



Section 1 : General Information			
Department / Function concerned :	<i>Facility Department (Wastewater treatment plant)</i>	CAR No:	<i>CAR-01</i>
		Date:	<i>10 March 2006</i>
ISO 14001 clause Reference :	<i>4.5.1</i>	Reference Procedure :	<i>EP-06</i>
Initiator / Auditor :	<i>S. H. Lau</i>	Auditee (if applicable) :	<i>W. A. Wong</i>
Section 2 : Nonconformity Details			
<p>Details (include where in the organisation the finding was identified)</p> <p><i>Facility Department did not test total suspended solids for wastewater every 2 months according to license requirement. (Missing in 27February, 2006)</i></p>			
Initiator / Auditor :		Responsible Departmental Manager:	
Section 3 : Root Cause			
<p>Details</p> <p><i>Facility Department did not carry out the wastewater monitoring.</i></p>			
Section 4 : Corrective Action			
<p>Details of proposed action:</p> <p><i>Facility Manager assigned K.Y. Ko to collect wastewater sample for lab testing on 10/3/2006.</i></p>			
Actions to be taken by:	<i>W. A. Wong</i>	Date of action to be completed:	<i>15 March 2006</i>
Section 5 : Preventive Action			
<p>Details of proposed action:</p> <p><i>Facility Manager will ensure that wastewater monitoring will be carried out accordingly and reported to EMR during the monthly production meeting.</i></p>			
Actions to be taken by:	<i>W. A. Wong</i>	Date of action to be completed:	<i>On-going</i>
Responsible Departmental Manager:	<i>K. Y. Chung</i>	Date :	<i>11 March 2006</i>
Section 6 : Verification and Close Out			

Verification details:

The test report for sampling on 13 March 2006 was verified and fulfilled the requirement from WPCO license.

Verified by :	<i>S.H. Lau</i>		Date:	<i>20 March 2006</i>
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