Training Plan *(2006)*

Training Type	Target Staff	Length	Date	Responsible Personnel
Chemical signs understanding and safety of chemicals handling	*Production Dept., Engineering Dept., Facility Dept, QSE Dept.*	*Half-day*	*1-2-2006*	*EMR or DEMR*
Chemical spillage, spillage kit handling and responses on leakage	*Production Manager and supervisors, store keeper and Facility technicians, emergency team member, contractors (e.g. WWT technicians).*	*2 hours*	*1-2-2006*	*EMR or DEMR*
Operation of boiler	*Facility engineers / technicians*	*Half-day*	*2-2-2006*	*Facility Manager*
EMS internal auditor	*Internal auditor appointed by various function / dept. managers*	*2 days*	*1-3-2006*	*EMR or DEMR*
Environmental protection conceptual training (embedded in induction training	*All level of staff*	*2 hours*	*2-1-2006 – 5-1-2006*	*EMR or DEMR*
EMS implementation	*All function / dept. managers, EMS committee members.*	*Half-day*	*1-1-2006*	*EMR or DEMR*
Training on Fire Drill	*All level of staff*	*2 hours*	*1-4-2006*	*HR Manager*
Wastewater treatment	*Engineers, QSE Dept*	*Half-day*	*2-2-2006*	*Engineering Manager*
Solid waste handling (both recyclable and refuse)	*Admin Dept, cleaners and workers.*	*2 hours*	*1-2-2006*	*Admin Manager*