

Environmental Instruction

Noise Pollution Control

(EI-06)

Date : 01 - 01 - 2006

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(Managing Director)

[illegible]

1.0 Purpose

This instruction outlines the practices to be adopted for the control of operational noise to minimise the risk of unacceptable emissions and to comply with legal and other requirements.

2.0 Scope

This instruction is applicable to the site activities which have the potential to cause noise pollution and includes best practice procedures for maintenance / control over applicable activities and operations.

In HKEEA, most noises arise from the following production activities:

- Stamping and punching from die-casting and metallic stamping process
- Grinder
- Plastic and injection molding

3.0 Procedure**3.1 Best Practices for Noise Control**

3.1.1 For the application of plant / equipment, the Company will consider the following noise control measures :

- Use quieter plant / equipment if practicable and applicable, and locate such equipment at an appropriate site (e.g. away from workers and sensitive receivers in surrounding area) to minimise the potential nuisance from operational noise to neighbour.
- Conduct routine maintenance and monitoring, and maintain records of all inspections and maintenance works
- If applicable, install noise barrier, silencers, and vibration isolators.

3.1.2 Require suppliers / maintenance contractors of noisy plant / equipment to be cooperative and ensure that noise control measures are adopted during installation and maintenance.

3.1.3 Ensure proper signage for employees in areas of excessive noise and the provision of protective equipment to staff according to the safety guidance notes released by relevant government department.

4.0 Monitoring and Checking

The Production Manager or his / her delegate shall:

- Ensure the effective maintenance of plant, equipment and vehicles through visual inspection and document / records review
- Where nonconformity is identified corrective action measures are defined and implemented in accordance with EP-07 Enquiry / Complaint / Nonconformity Handling.

5.0 Records

Record Description	Record Location/ Retention Responsibility	Minimum Retention Time
Maintenance schedules / records for plant, equipment and vehicles (Refer to relevant subcontractors for plant, equipment and vehicles maintenance record)	Production Manager	3 years
Visual Inspection Records (Refer to EF-EP07-01 if found any nonconformity item)	Production Manager	3 years

6.0 Appendix

Nil.