

<b>Date of Emergency Drill</b>	<i>12 January 2006</i>
<b>Type of Emergency Drill</b>	<input type="checkbox"/> Fires, explosions; <input checked="" type="checkbox"/> Chemical Spillage or leakage; <input type="checkbox"/> Accidents as a result of equipment failure
<b>Department / Section</b>	<i>Production Department – all staff</i>
<b>Starting Time</b>	<i>1030</i>
<b>Completion Time</b>	<i>1100</i>
<b>Number of participants (name list attached)</b>	<i>40</i>
<b>Participation Rate</b>	<i>90%</i>
<b>Name of Fire Officer</b>	<i>Y.C. Fong</i>
<b>Suggestion Items</b>	<i>10% of staff from Production line did not attend the chemical spillage drill, thus to suggest the 2<sup>nd</sup> round of drill immediately.</i>
<b>Action Plan</b>	<i>The 2<sup>nd</sup> round of chemical spillage drill will be arranged on 14 January 2006.</i>

*Prepared by : Siu Ming (EMR/ General Manager (Shenzhen Branch))*

*Date : 12 January 2006*