

Audit Location: *Warehouse*Date of Audit : *11 April 2006*Auditee(s) : *Gong Chen*Auditor(s) : *KT Long*Reference Documents: *EI-09*Reference ISO 14001 clause : *4.4.6*

Item	Description	Results			
		OK	NC	N/A	Remarks
1	<i>Are chemicals stored and labeled properly?</i>	✓			<i>All chemicals at warehouse are stored properly with labels and drip trays</i>
2	<i>Are proper measures to control chemical spillage during transportation or storage of chemicals? (e.g. provide drip trays)</i>	✓			<i>EI-09 rev.1 described the handling of chemical spillage situation</i>
3	<i>Are spill kits / sand bags / saw dust used for absorbing chemical spillage readily accessible?</i>	✓			<i>Spill kits and other equipment are available (existing fire escape layout plan has already pointed out the locations of all spill kits equipment</i>
4	<i>Is chemical spillage drill arranged for the warehouse staff?</i>	✓			<i>Reviewed chemical drill records (Jan 16, 2006) and all staff from warehouse had attended the drill accordingly</i>
O.K. = Meets Requirement		NC = Nonconformity / Need Improvement		N/A=Not applicable	
Findings					