SEEA

Environmental Inspection Checklist for Production Area

Form Number : EF-EP06-02

Revision Number : 1 Date : 01-01-2006

Inspected by	Y. Li	Date	7 January 2006
Signature	74-J:	Reviewed by	Yu Fung

Please tick the appropriate box

- 0 serious nonconformity, requires issue of CAR (fill the corrective action request form)
- 1 not satisfied, but immediate remedial action was taken and found acceptable
- 2 satisfied

Important: Please refer to the requirements as defined in El-03 – El-08 Environmental Instructions

Items to be checked		0	1	2	N/A	Comment / Follow up
Waste management						
1.	Solid wastes are segregated and collected properly?			✓		
2.	Solid wastes are stored at designated areas with proper labelling and cover?			1		
3.	Waste disposal records are maintained?			✓		
Air p	pollution control	•				
4.	Ventilation systems / air pollution control systems are properly maintained and in good conditions?			1		
5.	No abnormal fume / smell is observed?			1		
Wat	er pollution control					
6.	Wastewater discharged properly?			1		
7.	Wastewater monitoring is carried out properly and records maintained?			1		
Noise pollution control						
8.	No abnormal noise is observed from equipments and operations?			1		
9.	Noise monitoring is carried out properly and records maintained?			1		
Resource conservation						
10.	No running tap (when they are not in use) or water leakage is observed?			✓		
11.	Switch off electrical appliance when they are not in use?			✓		
12.	Good housekeeping is observed?			✓		
Control and Management of Chemicals						
13.	Drip trays are provided for chemical storage			✓		
14.	Chemicals are properly labelled and stored in good conditions?			✓		
15.	Chemical spillage kits are maintained properly?			✓		
16.	Chemical wastes are stored at designated containers and areas? And in good conditions?			1		

SEEA

Environmental Inspection Checklist for Production Area

Form Number : EF-EP06-02

Revision Number : 1 Date : 01-01-2006

Items to be checked	0	1	2	N/A	Comment / Follow up
17. Chemical wastes are properly labelled?			✓		
Dormitory, Canteen and Kitchen					
18. Taps are turned off when not in use?			✓		
Others:					

