

Document / Form No.	Document / Form Name	Revision No.	Distributed to
EM-01	Environmental Management System Manual	1	FAM
CP-01	Environmental Policy	1	FAM
O&T-2006	Objectives, Targets and Programmes	1	QAM
EP-01	Identification of Environmental Aspects and Significance Evaluation	1	Project Manager
EP-02	Review of Legal and Other Requirements	1	Project Manager
EP-03	Training	1	Project Manager
EP-04	Control of Documents	1	Project Manager
EP-05	Environmental Emergency Preparedness and Response	1	Project Manager
EP-06	Environmental Monitoring and Evaluation of Compliance	1	Project Manager
EP-07	Enquiry / Complaint / Nonconformity Handling	1	Project Manager
EP-08	Control of Records	1	Project Manager
EP-09	Internal Audit	1	Project Manager
EAR-01	Register of Environmental Aspects	1	Project Manager
LR-01	Register of Legal and Other Requirements	1	F&A Manager
EI-01	Environmental Management Plan	1	Project Manager
EI-02	Waste Management Plan	1	Project Manager
EI-03	Building and Civil Engineering Design	1	TSM
EI-04	Best Practices for Construction Activities	1	Project Manager
EI-05	Selection and Control of Contractors Regarding Environmental Performance	1	Project Manager
EI-06	Green Procurement for Office	1	AFAM
EI-07	Environmental Office Practices	1	AFAM
EI-08	Environmental Practices for Using Company's Vehicle	1	FAD
EF-EP03-01	Training Plan	1	HRM
EF-EP03-02	Training Attendance Records	1	HRM
EF-EP04-01	Master List of Documents / Forms / External Documents (Template)	1	AD

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EF-EP04-02	Document Distribution Record	1	AD
EF-EP05-01	Emergency Drill Report	1	FAM / PM
EF-EP05-02	Accident Report	1	FAM / PM
EF-EP06-01	Monitoring Plan	1	EMR
EF-EI01-01	Environmental Management Plan	1	Project Manager
EF-EI02-01	Waste Management Plan	1	Project Manager
EG-EI03-01	Guidelines on Environmental Considerations for Building / Civil Engineering Design	1	TSM
EG-EI03-02	Guidelines on Environmental Considerations for Selection of Products/Materials	1	TSM
EF-EI04-01	Environmental Site Inspection Checklist	1	Project Manager
EF-EI05-01	Contractor Evaluation Form	1	Project Manager
EG-EI06-01	Environmental Guidance Notes for Supplier / Contractor	1	FAD
EF-EI06-01	Service Provider Evaluation Form	1	FAD
EF-EI06-02	Supplier Evaluation Form	1	FAD
EF-EI06-03	Service Provider / Supplier Performance Assessment Form	1	FAD
EF-EI07-01	Monthly Office Inspection Checklist	1	AFAM / Officer
EF-EI08-01	Car Inspection Log Book	1	FAD
EF-EP07-01	Corrective Action Report (CAR)	1	EMR / Poject / Function / Departmental Manager
EF-EP07-02	CAR Status Log	1	EMR
EF-EP07-03	Communication Log	1	EMR / Poject / Function / Departmental Manager
EF-EP08-01	Master List of Environmental Records	1	EMR
EF-EP09-01	Audit Plan	1	EMR
EF-EP09-02	Audit Checklist	1	EMR
EF-EP09-03	Internal Audit Report	1	EMR