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1. Background :	<i>Audit objectives were to find out any non-compliance of work practices that caused by staff, and provided appropriate correction and prevention for all NC items. Audit areas were mainly the project site and office in Hong Kong.</i>
2. Audit Planning :	<i>Internal audit was conducted according to audit schedule and all audit team members were greatly contributed their effort to the audit.</i>
3. Audit Results :	<i>1 NC had been identified during the internal audit and corrective / preventive actions were carried out by responsible staff. In general, audit results were very positive and all staff are well maintaining the system.</i>
4. Recommendations / Comments :	<i>Excellent commitment of auditors, and auditees were also very supportive throughout this internal audit. If more project sites in the future, then more internal auditors might be needed to recruit.</i>