**1. Background:** Audit objectives were to find out any non-compliance of work practices that caused by staff, and provided appropriate correction and prevention for all NC items. Audit areas were mainly the project site and office in Hong Kong.

**2. Audit Planning:** Internal audit was conducted according to audit schedule and all audit team members were greatly contributed their effort to the audit.

**3. Audit Results:** 1 NC had been identified during the internal audit and corrective / preventive actions were carried out by responsible staff. In general, audit results were very positive and all staff are well maintaining the system.

**4. Recommendations / Comments:** Excellent commitment of auditors, and auditees were also very supportive throughout this internal audit. If more project sites in the future, then more internal auditors might be needed to recruit.