

Form 4

APPLICATION FOR REGISTRATION AS REGISTERED ASBESTOS LABORATORY PURSUANT TO SECTION 55 OF THE AIR POLLUTION CONTROL ORDINANCE (CHAPTER 311)

To: The Secretary of the Asbestos Administration Committee

I / We*, the undersigned being authorized to sign for and on behalf of the laboratory / company* named in Part I*, pursuant to section 55 of the Air Pollution Control Ordinance (“Ordinance”), hereby apply to have the name stated in Part I to be entered in the register of asbestos laboratories kept and maintained by the Authority under section 51 of the Ordinance.

I / We* declare that all the particulars stated in this application are true and correct to the best of my / our* knowledge and belief. I / We* also understand that wilfully or knowingly giving false information or withholding any material information may result in refusal of my / our* application or the removal of the name stated in Part I from the register. Also, I / we* declare that I / we* have read Parts I, VI, VII, VIII, IX and X of the Ordinance and that I am / we are* fully aware of my / our* obligations and duties under the Ordinance.

I / We* shall pay the prescribed application fee upon receiving a Demand Note issued by the Environmental Protection Department.

Signature of Applicant _____ Date _____
(see note 1)

Name _____ Position _____

Part I

Particulars of laboratory / company*:

Name (under Business Registration Ordinance (Cap. 310)):

(English) (Chinese)

Business Registration No.: _____
(see note 2)

Address:

Telephone No.: _____ Fax No.: _____

Email Address: _____

(By providing your email address, you agree to receive communication electronically from the Environmental Protection Department related to the registration process.)

* Delete if not applicable.

Part II

Proprietor, partners, directors and contact person of laboratory / company named in Part I (see note 3):

Name and Position	Passport / Identity Card No.
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Part III

Details of any natural persons, companies and other bodies corporate having an interest in the ownership of the laboratory / company named in Part I (see note 4):

Name	Passport/Identity Card No. /Business Registration No.	Type of Interest
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part IV

Laboratory accreditation details (see note 5):

Laboratory Accreditation Awarding Body	Type of Asbestos Test Accredited	Award Date/ Expire Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part VI

Description of job references in asbestos sampling, measurement and analysis (see note 6):

Part VIII

Details of any direct or indirect pecuniary interest as defined in Regulation 7(3) of the Air Pollution Control (Asbestos) (Administration) Regulation in any person who is, or who has made in application for registration as, a registered asbestos contractor or registered asbestos supervisor (see note 7):

Name of the Asbestos Contractor or Supervisor	Details of the Direct or Indirect Pecuniary Interest
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Notes

1. The signatory shall either be:
 - (a) sole proprietorship: the proprietor;
 - (b) partnership: a partner;
 - (c) limited company: a director or a person authorized by the board of directors;
or
 - (d) the responsible person or contact person of the laboratory who is registered with the laboratory accreditation awarding body.
2. Please attach a photocopy of the Business Registration Certificate, if applicable.
3. Please attach a certified true copy of Form X (Director List) issued by the Company Registry if it is a limited company, and a copy of organization chart of the laboratory / company, indicating positions from Board of Directors or sole proprietor, where applicable, and the responsible person or contact person of the laboratory who is registered with the laboratory accreditation awarding body, to laboratory attendance / technician.
4. Please provide details of other parties which are not mentioned in Part II.
5. Please attach a photocopy of certification of accreditation, and a copy each of in-house Method and Quality Assurance Manuals endorsed by the laboratory accreditation awarding body, for retention by the Authority.
6. Please provide, in chronological order, details of experience and job references of the laboratory / company in asbestos sampling, measurement and analysis. Information to be include in each job reference should include: location, date and duration, contract value, types of test, and the client, if applicable. Attach additional sheets if the space provided is inadequate.
7. According to Regulation 7(3) of the Air Pollution Control (Asbestos) (Administration) Regulation, an applicant (“the applicant”) shall be treated as having a direct or indirect pecuniary interest in a person (“the said person”) if:
 - (a) where the said person is a firm, company or other body of persons, whether corporate or unincorporate:
 - (i) the applicant is a shareholder of the said person, or vice versa;
 - (ii) the applicant is an owner of the said person, or vice versa;
 - (iii) the applicant is a partner of the said person;
 - (iv) the applicant is a director or principal officer of the said person;
 - (v) the applicant is an employee of the said person; or
 - (vi) the applicant is an associated corporation of the said person (that is, the applicant is a corporation over which the said person has control; or a corporation which has control over the said person; or a corporation which is under the control of the same person as is the said person), or vice versa;
 - (b) where the said person is a natural person:
 - (i) the said person is an employee of the applicant, or vice versa;
 - (ii) the said person is a director or principal officer of the applicant;
 - (iii) the said person is a partner of the applicant;
 - (iv) the said person is a shareholder of the applicant; or
 - (v) the said person is an owner of the applicant.