

香港特別行政區政府
The Government of the Hong Kong Special Administrative Region

廢物處置條例(第 354 章)
Waste Disposal Ordinance (Chapter 354)

申請 新領 / 續領* 醫療廢物收集牌照
Application for a new / renewal of* Clinical Waste Collection Licence

如本表空格不敷應用，請另用紙張填寫。
Use separate sheets if space in the form is not sufficient.

* 請刪去不適用的部分 Delete as necessary.

本欄不用填寫 For Official Use
編號 eIE File Ref. No. :

/ /

A. 申請人 Applicant

中文名稱 Chinese Name _____

英文名稱 English Name _____

中文地址 Chinese Address _____

英文地址 English Address _____

商業登記號碼 / 香港身分證號碼 (個人申請) *
Business Registration No. / HKID Card No. (individual applicant) * _____

經理姓名 _____ 經理香港身分證號碼
Name of Manager _____ Manager's HKID Card No. _____

電話號碼 _____ 傳真號碼 _____ 電郵 _____
Telephone No. _____ Fax No. _____ E-mail _____

現有醫療廢物收集牌照編號 _____ 屆滿日期 _____
Current Clinical Waste Collection Licence No. _____ Date of Expiry _____
(如屬續領牌照 for licence renewal only)

B. 醫療廢物資料及操作詳情 Clinical Waste Description and Operational Details

廢物種類 Waste Type	每日最大收集量 Maximum Daily Collection Quantity (公斤 kg)	收集及運輸方法 (貨車/船隻/其他，請指明) Method of Collection and Transport (Lorry/marine vessel/others, please specify)
第 3 組 - 人體和動物組織 Group 3 - Human and Animal Tissues		
第 1, 2, 4, 5 及 6 組 Groups 1, 2, 4, 5 and 6		

C. 維修廠及收集設備或車輛的存放地點 Vehicle Maintenance Workshop, and Collection Equipment or Vehicle Parking Depot

(如多於一個地點，請另用紙張填寫。 Use separate sheets if more than one depot.)

中文名稱 Chinese Name _____

英文名稱 English Name _____

中文地址 Chinese Address _____

英文地址 English Address _____

商業登記號碼 Business Registration No. _____

經理姓名 Name of Manager _____ 經理香港身分證號碼 Manager's HKID Card No. _____

電話號碼 Telephone No. _____ 傳真號碼 Fax No. _____

D. 醫療廢物收集車輛、船隻及設備 Clinical Waste Collection Vehicle, Vessel and Equipment

(如有需要，請另用紙張填寫。 Use separate sheets if needed.)

車輛類型 Vehicle Type	出廠年份 Year of Manufacture	車輛登記號碼 Vehicle Registration No.	車輛准許總重量 Permitted Gross Vehicle Weight (公噸 Tonnes)	最大載重量 Maximum Payload (公噸 Tonnes)	通宵泊車地點 Overnight Parking Location
1.					
2.					
3.					
4.					
5.					

除上述車輛外，其他用以收集醫療廢物的裝置及設備 (如適用): Other plant and equipment used to collect clinical waste (if applicable)	數量 Quantity
1.	
2.	
3.	

收集醫療廢物船隻資料:
Particulars of marine vessel(s) used to collect clinical waste :

類型及廠名 Type and Make	建造年份 Year Built	牌照號碼 Licence No.	大小 Dimensions (長寬深 L, B, D)	總註冊噸位及 淨註冊噸位 Gross & Net Registered Tonnage	碇泊安排 Mooring Arrangement
1.					
2.					

E. 收集站 Collection Point

(如同時申請營運收集站，請填寫此部分。如多於一個收集站，請另用紙張填寫。Complete this part if you also apply to operate collection point(s). Use separate sheet(s) if more than one collection points are to be set up.)

中文名稱 Chinese Name _____

英文名稱 English Name _____

中文地址 Chinese Address _____

英文地址 English Address _____

商業登記號碼 Business Registration No. _____

經理姓名
Name of Manager _____

經理香港身分證號碼
Manager's HKID Card No. _____

電話號碼
Telephone No. _____

傳真號碼
Fax No. _____

申請接收量 Proposed Operational Capacity

廢物種類 Waste Type	每日最大接收量 Maximum Daily Reception Capacity (公斤 kg)	最大貯存量 Maximum Storage Capacity (公斤) (kg)	廢物貯存安排 Waste Storage Arrangements
第 3 組 Group 3 人體和動物組織 Human and Animal Tissues			
第 1, 2, 5 及 6 組 Groups 1, 2, 5 and 6			

操作時間 Hours of Operation

星期一至星期五 Weekdays	由 From	時 hrs 至 to	時 hrs
星期六、星期日及公眾假期 Saturday, Sunday and General Holidays	由 From	時 hrs 至 to	時 hrs

污水、排放物及殘餘物 Effluent, Emission and Residues

列出在接收及處理廢物過程中產生的所有污水、排放物或殘餘物的種類。

List all types of effluent, emission or residues that will be generated from the waste reception and handling operation.

污水、排放物 及殘餘物 Effluent, Emission & Residues	物體形態 Physical Form	化學成分 Chemical Composition	生物危害 Biological Hazard	排放量或流量 Quantity or Rate of Discharge (m ³ /day)	監測安排 Monitoring Arrangement	建議的最終處置方法 Proposed Ultimate Disposal Method

F. 補充資料 Supplementary Information

請隨申請表提交以下資料 Please submit the following information with the application form:

1. 附圖顯示 Drawing(s) showing the:
 - (a) 用作收集廢物的車輛及船隻的詳盡規格；及
detailed specifications of the vehicles and vessels employed to collect waste; and
 - (b) 維修廠及車輛通宵停泊的位置及規劃。
location and layout of the maintenance depot and overnight parking.
2. 操作計劃書 Operational Plan
此計劃書應詳述收集計劃，包括以下資料：
This should comprise a detailed description of the waste collection scheme with the following information:
 - (a) 預計收集廢物的機構類別及其所在區域；
types of establishments and their geographical locations from which the wastes are to be collected;
 - (b) 廢物搬運安排，包括在車輛或船隻裝卸廢物的方法及程序；
waste handling procedures including the loading/unloading of wastes on and off the vehicles or vessels;
 - (c) 如設有收集站，詳述收集站的運作，包括廢物收集及處理程序；
detailed operation including waste reception and handling procedures at the collection point (if any);
 - (d) 如設有收集站，污染管制及監測措施，以預防可能產生的排放物，包括氣體及有毒污染物、灰塵、微生物、噪音及收集過程中的廢物濺溢等；
provisions made for pollution control and monitoring of possible emissions including gas and noxious pollutants, dust, microorganisms, noise and spillage at the collection point (if any);
 - (e) 遇有緊急情況，或遇有車輛、船隻、收集站或其他設備發生事故或出現機械故障時，處理廢物的應變措施；
measures for dealing with wastes in the event of an emergency, breakdown or mechanical failure of the vehicles, vessels, collection point or other equipment;
 - (f) 擬提供的安全設備和措施；
safety equipment and measures to be provided;
 - (g) 員工數目，職責以及操作人員的資歷和經驗；
manning levels, responsibility and qualifications and experience of operational personnel;
 - (h) 備存紀錄的安排；及
arrangements for keeping record; and
 - (i) 用以應付因廢物收集及運輸所引起的傷亡、財產損失及環境破壞而提出的申索的法律責任保險。
liability insurance to cover claims arising out of harms to persons, property and the environment which may result from the collection and transportation operation.
3. 證明文件的副本 Copy of supporting documents:
 - (a) 每輛收集廢物車輛的車輛登記文件 Vehicle Registration Document of each collection vehicle
 - (b) 員工保險證明文件 Certificate of Employee Insurance
 - (c) 車輛或船隻第三者保險證明文件 Certificate of Third Party Insurance of the vehicles or vessels
 - (d) 全險保險證明文件 Certificate of All Risk Insurance
 - (e) 所有操作人員的有關訓練證書 Relevant Training Certificates/Records of Operational Staff
 - (f) 車輛／船隻租用協議 (如適用) Hire Agreement of Vehicle/Vessel, if applicable
 - (g) 商業登記證(可選擇提交) Business Registration Certificate (optional)
 - (h) 公司註冊證書 (如適用) (可選擇提交) Certificate of Incorporation, if applicable (optional)
4. 至於船隻，則須提交以下文件的副本 For marine vessels, submit copy of the following:
 - (a) 船隻擁有權證明書 Ownership Certificate
 - (b) 驗船證明書 Certificate of Survey
 - (c) 乾舷勘定證書 Certificate of Freeboard Assignment
5. 管理人員的履歷(包括資歷及有關的廢物管理經驗)
Resumé of Management Staff (including qualifications and relevant waste management experience)

G. 聲明 Declaration

特此證明：盡本人所知及所信，表格內填報的資料均屬真實無訛。
I hereby certify that the particulars given above are correct and true to the best of my knowledge and belief.

(簽署 Signature)

(姓名 Name)
(用正楷填寫 in Block Letters)

(職位 Capacity)

代表
on behalf of :

(公司名稱及印鑑)(如適用)
(Company Name and Chop as appropriate)

(日期 Date)

警告：根據《廢物處置條例》第 21(8)條，關於申請廢物收集牌照的申請人如作出任何陳述（不管該陳述是口頭或書面的），或提供任何資料而(a)在要項上是虛假的或誤導的，以及(b)他知道或理應知道該要項是虛假的或誤導的，即屬犯罪，可被判處第六級的罰款(最多為 100,000 元)。

Warning : Under section 21(8) of the Waste Disposal Ordinance, an applicant who, in or in connection with an application for a waste collection licence, makes any statement (whether such statement be oral or written), or furnish any information (a) which is false or misleading in a material particular and (b) which he knows or reasonably ought to know is false or misleading in such particular, commits an offence and is liable to a fine at level 6. (Maximum \$100,000).

收集個人資料聲明 Personal Information Collection Statement

收集個人資料的目的

1. 你在這份表格上提供的資料，環保署將用於下列一項或多項用途：

- 與處理本表格申請事項有關的工作；
- 有關環境法例的執行和執法；
- 污染投訴調查；
- 統計及其他法定用途；以及
- 方便政府跟你聯絡。

2. 是否在本表格上提供個人資料，純屬自願性質。如果你不提供足夠的資料，本署未必可以處理你的申請。

獲轉交個人資料人士的類別

3. 你在本表格上提供的個人資料，本署可向下列人士披露：
a. 索取該等資料以作上文第 1 段用途的其他政府決策局及部門；以及
b. 按有關法例獲准的其他人士。

查閱個人資料

4. 根據個人資料(私隱)條例第 18 條及第 22 條及附表 1 第 6 原則的規定，你有權查閱和更改個人資料。你查閱個人資料的權利，包括取得在這份表格上提供的個人資料副本。

查詢

5. 如欲查詢經本表格填報的個人資料，包括查閱和更改個人資料，可去信：
新界沙田鄉事會路 138 號新城市中央廣場第 2 座 22 樓 2215 室
高級環境保護主任(知識管理)
或致電環保署熱線電話 2838 3111 查詢

Purpose of Collection

1. The personal data provided by means of this form will be used by Environmental Protection Department for one or more of the following purposes:

- activities relating to the processing of your submission in this form;
- administration and enforcement of relevant environmental legislation;
- pollution complaint investigations;
- statistical and any other legitimate purposes; and
- to facilitate communications between Government and yourself.

2. The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.

Classes of Transferees

3. The personal data you provided by means of this form may be disclosed to:
a. other government bureaux and departments, and any other organisations for the purposes mentioned in paragraph 1 above, and
b. other persons as permitted by the relevant legislation.

Access to Personal Data

4. You have a right of access and correction with respect to personal data as provided for in section 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries

5. Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to:
Senior Environmental Protection Officer (Knowledge Management)
Rm 2215, 22/F, Tower 2, Grand Central Plaza, 138 Shatin Rural Committee Road, Shatin, New Territories
For details, please call EPD hotline at 2838 3111

申請須知

你可於環保署的任何辦事處遞交已填妥的申請表，或郵寄至：香港灣仔皇后大道東 183 號合和中心 34 樓 3404 室環境保護署總區辦事處醫療廢物管制課。請連同已填妥的申請表，呈交本申請表 F 部列載的附加資料及文件副本，以及一份操作計劃書，詳述有關收集及運送廢物的操作細節。

你亦可透過互聯網遞交電子申請表，詳情請參閱以下網址：
<https://epic.epd.gov.hk/>

本署收到申請表後，會向你發出繳交申請費的繳費通知書。本署會於收到繳費後，開始處理你的申請。所繳交的申請費一律不會退還。在審核申請的過程中，本署可能會要求你提供進一步資料。審核申請所需的時間取決於你能否提交所有必須的文件及通過收集車輛 / 船隻檢查。

如果有任何查詢，請致電 2835 1055。本署辦事處的地址載於：
http://www.epd.gov.hk/epd/tc_chi/application_for_licences/sub_applic/application_maincontent38.html

How to Apply

You can submit the completed application form to any office of Environmental Protection Department, or mail it to: Clinical Waste Control Section, Territorial Control Office, Environmental Protection Department, Room 3404, 34/F, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You must submit, together with the application form, the supplementary information and copies of document as stated in Section F of this application form. You must also submit an operational plan detailing the waste collection and transportation operation.

You can submit electronic application form via Internet. For more details, please visit the following website:
<https://epic.epd.gov.hk/>

When we receive your application, we will issue a Demand Note to you for the application fee. We will start to process your application upon receiving your payment. The application fee is not refundable. We may request further information or clarification from you during the application assessment process. The time for assessing your application will depend on whether you can supply all information requested and pass the vehicle/vessel examination.

If you have any queries, please call 2835 1055. You can find the address of our offices at our web site :
http://www.epd.gov.hk/epd/english/application_for_licences/sub_applic/application_maincontent38.html

注意

環境保護署致力在日常工作上樹立廉潔文化，亦務求員工恪守誠信和紀律。我們處理每個申請時，都會竭力而為、保持專業及不偏不倚。在此特別提示，根據防止賄賂條例（香港法例第201章），任何人士提供任何利益（如金錢，禮品或其他形式）與環保署的員工，作為誘因或報酬，促進或加速處理申請，即屬違法。

Attention

Environmental Protection Department strives to establish a culture of integrity and uphold a high standard of staff integrity and conduct in our operation. We are committed to handling each application expeditiously, professionally and without bias. Please be reminded that it is an offence under the Prevention of Bribery Ordinance (Chapter 201 of the Laws of Hong Kong) if any person offers any advantage (such as money, gift, or others) to an employee of EPD as an inducement to or reward for facilitating or expediting the processing of applications.