

**AIR POLLUTION CONTROL (SPECIFIED PROCESSES) REGULATIONS**

***APPLICATION FOR RENEWAL OF A LICENCE PURSUANT TO SECTION 16 OF  
THE AIR POLLUTION CONTROL ORDINANCE***

To: The Authority

1. I/We\* the undersigned, being the licence holder of the undermentioned licence, hereby apply under Section 16 of the Air Pollution Control Ordinance for the renewal of a licence for the conduct of the undermentioned specified process. I/We\* hereby declare that the particulars of the undermentioned specified process, including any chimney and relevant plant, nature and emission of any air pollutant, the fuel usage, raw materials and products are substantially unchanged and that the following particulars provided are correct.

Dated this ..... day of ..... 20..... .

Signature of Applicant .....

Name .....

2. *Details of Owner(s) =*

Name of the Owner(s) (Surname First)		Status	Correspondence Address	Telephone Number	Identity Card/ Certificate of Incorporation* Number
English	Chinese				

\* Delete if not applicable.

=Including the applicant.

3. Premises where the specified process is conducted

Name of the Premises (if any)		Address			Telephone Number
English	Chinese				
Contact Person in the Premises (Surname First)		Title or Position	Correspondence Address		Telephone Number
English	Chinese				
Business Registration No.	Certificate of Incorporation No.	No. of Employees in the Premises	Area of the Premises (m <sup>2</sup> )	Land Status	
Nature of Tenure	Name of Air Control Zone in which the Premises are Located				

4. Nature of Work

Existing Licence No.	Expiry Date	Classification of Specified Process under Application	Mode of Operation (Continuous/Batch)	Installed/ Processing* Capacity	Silo Capacity (for Cement Works Only)	Total No. of Emission Points

5. Notes

Any person who provides information which he knows to be incorrect in a material respect or recklessly makes any statement which is incorrect in a material respect or knowingly omits any material particular commits an offence and is liable to a fine of \$50,000.

\* Delete if not applicable.

**Personal Information Collection Statement**  
**(for Applications concerning Specified Processes)**

**Purpose of Collection**

1. The personal data provided by means of this form will be used by Environmental Protection Department for one or more of the following purposes:
- a. activities relating to the processing of your submission in this form;
  - b. administration and enforcement of relevant environmental legislation;
  - c. pollution complaint investigations;
  - d. statistical and any other legitimate purposes; and
  - e. to facilitate communications between Government and yourself.
2. The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.

**Classes of Transferees**

3. (i) The personal data you provided by means of this form may be disclosed to:
- a. other government bureaux and departments, and any other organisations for the purposes mentioned in paragraph 1 above, and
  - b. other persons as permitted by the relevant legislation;
- (ii) For the applications under -
- a. section 14 of the Air Pollution Control Ordinance (the Ordinance), for a licence;
  - b. section 18 of the Ordinance, for a variation of a licence; or
  - c. section 23 of the Ordinance, for a variation or cancellation of any term or condition imposed by the Authority under section 22 of the Ordinance;

and where the Secretary for the Environment directs, for the applications under -

- a. section 16 of the Ordinance, for a renewal of a licence;
- b. section 18A of the Ordinance, for a transfer of a licence; or
- c. section 21 of the Ordinance, for a licence in accordance with subsection (1)(ii) of that section;

the prescribed particulars of the application, including the name and address of the applicant, will be disclosed in a register open for inspection by the public under sections 14 and 39 of the Ordinance for the purpose of protecting air quality in Hong Kong. Under section 40 of the Air Pollution Control Ordinance, you may apply to the Secretary for the Environment to withhold from public access any information provided in this form.

**Access to Personal Data**

4. You have a right of access and correction with respect to personal data as provided for in section 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

**Enquiries**

5. Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to:

Senior Environmental Protection Officer (Knowledge Management)  
33/F, Revenue Tower,  
5 Gloucester Road,  
Wanchai,  
Hong Kong  
Tel: 2838 3111  
Fax: 2838 3111