

**GOVERNMENT OF HONG KONG
SPECIAL ADMINISTRATIVE REGION
WASTE DISPOSAL ORDINANCE (Chapter 354)**

For Official Use
eIE File Ref. No.
/ /

Application for a new /renewal of *Chemical Waste Disposal Licence

* Delete as necessary

Note: Please use separate sheets where the space provided in the form is not sufficient.

SECTION A. Applicant

Name (Person or Company)

(in English) _____

(in Chinese) _____

I.D. Card No. (if the applicant is an individual) _____

Business Registration Certificate No.
(indicate by individual or by company) _____

Address in Business Registration Certificate _____

Telephone No. _____ Fax No. _____

Current Chemical Waste Disposal Licence No. _____ Date of
(for licence renewal only) _____ Expiry _____

SECTION B. Facility

Name of Waste Disposal Facility
(if different from company name) _____

Business Registration Certificate No.
(if different from above) _____

Address (if different from above) _____

Name of Manager _____

Manager's I.D. Card No. _____

Business Telephone No. _____

SECTION C. Chemical Waste Description and Operational Details

Briefly describe *all* waste types to be accepted at the facility.

WASTE TYPE	WASTE CODE (if applicable)	PHYSICAL FORM (solid/liquid/ sludge/others, please specify)	DESIGNED DAILY CAPACITY (m ³ or tonne)	WASTE STORAGE ARRANGEMENTS (Drums/tanks/others, please specify)	WASTE TREATMENT/ DISPOSAL METHODS

SECTION D. Chemical Waste Treatment or Disposal Process Details

D1. Total Facility Capacity (Maximum) _____ tonnes per annum
 _____ tonnes per day
 or per batch

D2. Hours of Operation

Weekdays	From	hr to	hr
Saturday	From	hr to	hr
Sunday	From	hr to	hr
General holidays	From	hr to	hr

D3. Component Processes (Attach schematic diagrams where possible)

PROCESS DESCRIPTION	MAXIMUM CAPACITY (tpa)	OPERATIONAL MODE & CAPACITY (CONTINUOUS/ BATCHWISE/OTHERS, PLEASE SPECIFY)	PROCESS COMMISSIONING DATE	REMAINING OPERATIONAL LIFE

SECTION E. Effluent, Emission and Residues

List *all* types of effluent, emission or residues that will be generated from the waste treatment/ disposal operation.

EFFLUENT, EMISSION & RESIDUES	PHYSICAL FORM	QUANTITY OR RATE OF DISCHARGE	MONITORING ARRANGEMENT	PROPOSED ULTIMATE DISPOSAL METHOD

SECTION F. Supplementary Information

Please submit the following information with the application :—

1. Site Location Plan.

This should be drawn on a scale appropriate to the facility showing the site of the facility to which the application relates coloured *red*, any adjoining land in the same ownership coloured *blue* and sufficient details to identify the site and the topography of its environment.

2. Operation Plan.

It should comprise a detailed description of the operation of the facility including a layout plan and other drawing(s) on an appropriate scale showing the key features of the facility. The following information should be included : —

- (a) site engineering works and infrastructure;
- (b) the waste reception arrangements including loading and unloading of wastes and waste screening procedures;
- (c) the number, size and location of tanks and receptacles employed for the storage of materials and wastes to be processed at the facility;
- (d) the operating procedures for the facility including a flow diagram of various treatment or disposal processes;
- (e) measures for dealing with the wastes in the event of an emergency, breakdown or mechanical failure of the facility;
- (f) provisions made for site pollution control and monitoring of possible emissions including air and water pollutants, wastes, noise level, and environmental auditing arrangements;
- (g) arrangements for the storage and delivery of residues from treatment of wastes and by products to final disposal site;
- (h) site safety facilities and measures and site security arrangements;
- (i) manning levels, and qualifications and experience of staff;
- (j) site maintenance and quality assurance plan;
- (k) arrangements for keeping records; and
- (l) liability insurance, if any, to cover claims arising out of injuries to persons, property and the environment which may result from the disposal operation.

3. Resume of Management Staff (including qualifications and relevant waste management experience).

4. Copy of Supporting Documents:

Certificate of Employee Insurance

Certificate of All Risk Insurance

Relevant Training Certificates/Records of Operational Staff

Other supporting documents should be provided upon request of EPD (if necessary):

E.g. Copy of Business Registration Certificate / Certificate of Incorporation

SECTION G. Declaration

I hereby certify that the particulars given above are correct and true to the best of my knowledge and belief.

(Signature)

(Name in Block Letters)

(Capacity)

on behalf of

(Company Name and Chop as appropriate)

(Date)

Warning : Under section 21(8) of the Waste Disposal Ordinance, an applicant who, in or in connection with an application for a chemical waste disposal licence, makes any statement (whether such statement be oral or written), or furnish any information (a) which is false or misleading in a material particular and (b) which he knows or reasonably ought to know is false or misleading in such particular, commits an offence and is liable to a fine at level 6 (Maximum \$100,000).

Personal Information Collection Statement **(for General Application)**

Purpose of Collection

1. The personal data provided by means of this form will be used by Environmental Protection Department for one or more of the following purposes:

- a. activities relating to the processing of your submission in this form;
- b. administration and enforcement of relevant environmental legislation;
- c. pollution complaint investigations;
- d. statistical and any other legitimate purposes; and
- e. to facilitate communications between Government and yourself.

2. It is obligatory for you to supply the personal data as required by this form. If you do not provide sufficient information, your application is incomplete.

Classes of Transferees

3. The personal data you provided by means of this form may be disclosed to :

- a. other government bureaus and departments, and any other organisations for the purposes mentioned in paragraph 1 above, and
- b. other persons as permitted by the relevant legislation.

Access to Personal Data

4. You have a right of access and correction with respect to personal data as provided for in section 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries

5. Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to :

Senior Environmental Protection Officer (Knowledge Management)

33/F, Revenue Tower,

5 Gloucester Road,

Wanchai,

Hong Kong

Tel: 28383111

Fax: 28383111