





D. PRESCRIBED CONSTRUCTION WORK FOR WHICH THE PERMIT IS REQUIRED [IN DESIGNATED AREAS ONLY]

Reference should be made to Annex B - Prescribed Construction Work, contained in the Technical Memorandum on Noise from Construction Work in Designated Areas.

1. The permit is required for the carrying out of prescribed construction work for the following periods of time:

Date: From ..... date ..... to ..... date ..... (inclusive)  
 (Maximum duration NOT exceeding 6 calendar months)

Hours: a. General holiday including Sundays  0700-1900  1900-2100  2100-2300  2300-0700 on next day  
 b. Any day not being a general holiday  1900-2100  2100-2300  2300-0700 on next day  
 OR : c. State any particular hours during which construction noise permit is required :  
 .....  
 .....

2. List of prescribed construction work to be carried out on site :

Identification code of type of prescribed construction work	Description of type of prescribed construction work	Description of special factors <sup>6</sup>
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

<sup>6</sup> A method statement completed with site and building plans, elevations, sections, etc. showing the locations at which the prescribed construction work is to be carried out and any building or topographical features which will act as effective acoustic screens/barriers to effectively protect the affected noise sensitive receivers must be submitted. (Use separate sheets if necessary)

E. ADDITIONAL INFORMATION (FOR PARTS C AND D)

1. Specify any unavoidable constraints on working hours or state any important social implications the construction work has :  
 .....  
 .....  
 .....

2. Give any additional information which is thought to be relevant to this application :  
 .....  
 .....  
 .....

F. CERTIFICATION

I hereby certify that the particulars given above are correct and true to the best of my knowledge and belief.

.....  
 Signature of applicant

.....  
 Date

Tick the appropriate box  
 Delete as necessary

## CHECKLIST IN SENDING

Application for a Construction Noise Permit  
for the Use of Powered Mechanical Equipment for the Purpose of Carrying Out  
Construction Work other than Percussive Piling and/or the Carrying Out of Prescribed Construction Work

1. Checklist of items to be submitted when applying for a Construction Noise Permit (CNP):

ITEMS	DESCRIPTION
Application Form	Form 1 [EPD 74A(s)]
Site Plan(s)	2 copies of the site plan(s) showing the construction site and the “noise sensitive receivers”. (Item B of Form 1)
Site plan of locations for carrying out Prescribed Construction Work	2 copies of the site plans (Item D.2)
Photographs	2 photographs for each item of the equipment listed in Item C.2
Photocopy of Noise Emission Labels	1 copy for each air compressor and/or hand held percussive breaker if included in Item C.2
Photocopy of Business Registration Certificate (BRC) OR Hong Kong Identity Card (HKID)	1 copy of BRC if the applicant is a company OR HKID if the applicant is an individual.

2. The application form must be duly completed and, if the applicant is a company, signed by an authorized individual of the applicant's company and stamped with company chop. Applicants could refer to the relevant checklists and guidances contained in the EPD’s webpage [“How to complete and submit Construction Noise Permit \(CNP\) application forms”](#) for other necessary supporting documents.
3. The application fee for each CNP applied for is HK\$2,610. Cheques shall be crossed and made payable to “The Government of the Hong Kong Special Administrative Region”. The fee payable on submission of the applications will not be refunded.
4. The application will be processed within 28 days (90% in 18 days under EPD’s performance pledge).
5. You may submit your application to any one of the following Customer Service Counters of the Environmental Protection Department.

Offices	Office Addresses	Tel. No.	Control Districts
<b>Revenue Tower Office</b>	33/F., Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong.	2824 3773	---
<b>Cheung Sha Wan Government Offices</b>	8/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon.	2402 5200	---
<b>Regional Offices:</b>			
Regional Office (East)	5/F., Nan Fung Commercial Centre, 19 Lam Lok Street, Kowloon Bay, Kowloon.	2755 5518	Kwun Tong, Wong Tai Sin, Sai Kung, Yau Tsim Mong & Kowloon City
Regional Office (South)	2/F., Chinachem Exchange Square, 1 Hoi Wan Street, Quarry Bay, Hong Kong.	2516 1718	Hong Kong Island & Islands
Regional Office (West)	8/F., Tsuen Wan Government Offices, 38 Sai Lau Kok Road, Tsuen Wan, New Territories.	2417 6116	Tuen Mun, Tsuen Wan, Kwai Tsing and Sham Shui Po
Regional Office (North)	10/F., Shatin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories.	2158 5757	Yuen Long, Shatin, Tai Po and North.



## Personal Information Collection Statement (for General Application)

### Purpose of Collection

1. The personal data provided by means of this form will be used by Environmental Protection Department for one or more of the following purposes:
  - a. activities relating to the processing of your submission in this form;
  - b. administration and enforcement of relevant environmental legislation;
  - c. pollution complaint investigations;
  - d. statistical and any other legitimate purposes; and
  - e. to facilitate communications between Government and yourself.
2. The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.

### Classes of Transferees

3. The personal data you provided by means of this form may be disclosed to :
  - a. other government bureaus and departments, and any other organizations for the purpose mentioned in paragraph 1 above; and
  - b. other persons as permitted by the relevant legislation.

### Access to Personal Data

4. You have a right of access and correction with respect to personal data as provided for in section 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

### Enquires

5. Enquires concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to :  
Senior Environmental Protection Officer (Knowledge Management)  
40/F., Revenue Tower, 5 Gloucester Road, Wanchai, Hong Kong.  
Tel: 2838 3111 Fax: 2838 3111

### 收集個人資料(一般申請用)

#### 收集個人資料的目的

1. 你在這份表格上提供的資料，環保署將用於下列一項或多項用途：
  - a. 與處理本表格申請事項有關的工作；
  - b. 有關環境法例的執行和執法；
  - c. 污染投訴調查；
  - d. 統計及其他法定用途；以及
  - e. 方便政府跟你聯絡。
2. 是否在本表格上提供個人資料，純屬自願性質。如果你不提供足夠的資料，本署未必可以處理你的申請。

#### 獲轉交個人資料人士的類別

3. 你在本表格上提供的個人資料，本署可向下列人士披露：
  - a. 索取該等資料以作上文第1段用途的其他政府決策局及部門；以及
  - b. 按有關法例獲准的其他人士。

#### 查閱個人資料

4. 根據個人資料(私隱)條例第18條及第22條及附表1第6原則的規定，你有權查閱和更改個人資料。你查閱個人資料的權利，包括取得在這份表格上提供的個人資料副本。

#### 查詢

5. 如欲查詢經本表格填報的個人資料，包括查閱和更改個人資料，可去信：  
香港灣仔告士打道5號稅務大樓40樓  
高級環境保護主任(知識管理)  
電話: 2838 3111 傳真: 2838 3111