

Form 2R

**APPLICATION FOR ANNUAL RENEWAL OF
REGISTRATION AS ASBESTOS CONTRACTOR**

To: The Secretary of the Asbestos Administration Committee

I / We*, the undersigned / the undersigned being authorized to sign for and on behalf of the company named in Part I*, hereby apply to have the name stated in Part I to continue to be included in the register of asbestos contractors kept and maintained by the Authority under section 51 of the Air Pollution Control Ordinance (Cap 311).

I / We* declare that all the particulars stated in this application are true and correct to the best of my / our* knowledge and belief. I / We* also understand that willfully or knowingly giving false information or withholding any material information may result in the refusal of my / our* application or the removal of the name stated in Part I from the register. Also, I / We* declare that I / we* have read Parts I, VI, VII, VIII and IX of the Ordinance and that I am / we are* fully aware of my / our* obligations and duties under the Ordinance.

I / We* shall pay the prescribed renewal fee upon receiving a Demand Note issued by the Environmental Protection Department (EPD).

Signature of Applicant (see note 1): _____ Date: _____

Name (see note 2): _____

Part I

Particulars of Applicant / Company*:

Name: _____
(English) (Chinese)

Business Registration No.: _____

Correspondence Address:

Telephone No.: _____ Fax No.: _____

Email Address: _____

* Delete if not applicable.

Apart from the name of the Applicant / Company*, please select the contact information for posting on EPD's website and the Register of Asbestos Contractors:

- Telephone no.
- Fax no.
- Email address

- * Please delete if not applicable
- Please tick the appropriate box

Part II

a) Change (if any) in proprietor, partners or directors of company in Part I in the past 12 months (not applicable to natural person applicant; see note 3):

Name	Position	Passport / Identity Card No.
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

b) Registered asbestos supervisor(s) employed in the past 12 months (see note 4):

Name	Registration No.	Period (mm/yy to mm/yy)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

c) Additional academic and/or professional qualifications obtained in the past 12 months (not applicable to company applicant):

Qualification	Awarding Institution	Date of Award
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part III

Details of specialized equipment in possession in the past 12 months (see note 5):

	Number	Make / Model
HEPA air mover	_____	_____
	_____	_____
	_____	_____
HEPA vacuum cleaner	_____	_____
	_____	_____
	_____	_____
Personal protective gear	_____	_____
	_____	_____
Others	_____	_____
	_____	_____

Part IV

Training programmes for workers in the past 12 months (see note 6):

Part V

Job references, records of job bidding, professional training received in asbestos investigation, abatement, management planning and project design, and/or Continuous Professional Development (CPD) training activities in the past 12 months (maximum of five latest records would suffice; also see note 7):

Part VI

Details of any direct or indirect pecuniary interest as defined in regulation 7(3) of the Air Pollution Control (Asbestos) (Administration) Regulation in any person who is, or who has made an application for registration as, a registered asbestos consultant or registered asbestos laboratory (see note 8):

Name of the Asbestos Consultant or Laboratory	Details of the Direct or Indirect Pecuniary Interest
_____	_____
_____	_____

Notes:

1. If the name in Part I is a company, the signatory must be:
 - (a) the proprietor of the sole proprietorship;
 - (b) a partner of the partnership; or
 - (c) a director or a person authorized by the board of directors of the limited company.
2. If the name in Part I is a company, please state the position held by the signatory.
3. Please attach an updated organization chart of the company indicating positions from Board of Directors, partners or sole proprietor to site supervisors, as well as the Business Registration Certificate, Certificate of Incorporation and Annual Return of the company.
4. Please provide photocopy of registration certificate of the supervisor(s).
5. Please attach photocopy of specifications of the recently acquired equipment and testing certificates of all air movers and vacuum cleaners.
6. Please attach photocopy of any update on in-house training and training materials for the training of workers, and attendance record of the workers.
7. Section 60(b) of the Air Pollution Control Ordinance provides that the Authority may remove from a register the name of a person who, or a company, body corporate or laboratory which, in the opinion of the Authority has ceased to carry on relevant business. Those registered asbestos personnel who/which has remained inactive for two consecutive renewal periods (i.e. 24 months) may be regarded by the Authority as having ceased to carry on relevant business, and may be removed from the register under section 60(b) of the Air Pollution Control Ordinance. You may wish to keep supporting documents to show whether you have been carrying on relevant business.
8. According to Regulation 7(3) of the Air Pollution Control (Asbestos) (Administration) Regulation, an applicant ("the applicant") shall be treated as having a direct or indirect pecuniary interest in a person ("the said person") if-
 - (a) where the said person is a firm, company or other body of persons, whether corporate or unincorporate-
 - (i) the applicant is a shareholder of the said person, or vice versa;
 - (ii) the applicant is an owner of the said person, or vice versa;
 - (iii) the applicant is a partner of the said person;
 - (iv) the applicant is a director or principal officer of the said person;
 - (v) the applicant is an employee of the said person; or
 - (vi) the applicant is an associated corporation of the said person (that is, the applicant is a corporation over which the said person has control; or a corporation which has control over the said person; or a corporation which is under the control of the same person as is the said person), or vice versa;
 - (b) where the said person is a natural person-
 - (i) the said person is an employee of the applicant, or vice versa;
 - (ii) the said person is a director or principal officer of the applicant;
 - (iii) the said person is a partner of the applicant; (L.N. 391 of 1996)
 - (iv) the said person is a shareholder of the applicant; or
 - (v) the said person is an owner of the applicant.