

Environmental Protection

The Business Manager acts as the Registry's Green Manager. The Green manager and six Assistant Green Managers have been tasked to promote and oversee the development and implementation of green measures in the Registry. We have adopted the following environmental policies and principles:-

- Maintaining a high level of environmental awareness among staff and encouraging them to practise the three "R" principles – Reduce, Re-use and Recycle materials
- Complying with legislation, regulations and standards on environmental protection
- Ensuring the efficient use of energy and materials by adopting green purchasing and the three "R" principles
- Minimising waste and ensuring its safe handling
- Pursuing environmental protection through the adoption of environmentally friendly technologies, minimisation of possible adverse impact on the environment and continuing to find ways to enhance the Registry's environmental performance
- Conducting environmental audits as and when necessary

Our targets and actual performance on various green measures are as follows:-

	2008 Target	2008 Performance	2009 Target
	%	%	%
Waste Minimisation			
• using blank side of used paper for drafts	100	100	100
• using recycled/wood-free paper	100	99	100
• re-using envelopes or using transit envelopes	98	99	99
• using refillable ball pens	100	100	100
• using old sets of documents for re-circulation	100	100	100

Waste Recovery for Recycling/Re-use			
• collection of waste paper	98	98	98
• collection of used printer cartridges	100	100	100
Energy Conservation			
• routine checking to switch off lights, photocopiers, etc. outside office hours	100	100	100
Measures during Festive Seasons			
• re-using decorations	100	100	100

In 2008-09, we continued to contribute to improving air quality and reducing the emission of air pollutants in accordance with the principles and spirit of the Clean Air Charter. We will also continue with our efforts to reduce energy and paper consumption and promote awareness of green measures. With the implementation of Phase II of the Integrated Companies Registry Information System, we trust that this will further reduce the use of paper.