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Environmental Report 2006

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Introduction

This report sets out the environmental commitments adopted by the Television and Entertainment Licensing Authority (TELA), the measures that we have taken to meet these commitments, our achievements in 2006 and our targets for 2007.

2. Headed by the Commissioner for Television and Entertainment Licensing Authority, the department is responsible for Broadcasting Monitoring and Regulation, Film Services, Film Classification, Control of Obscene and Indecent Articles, and Entertainment Licensing.

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Environmental Objectives

3. TELA fully supports the HKSAR Government's commitment and effort to protect the environment and to conserve natural resources. We are committed to continuously improving our environmental performance through environmental planning and management as well as to performing our utmost in contributing to sustainable development in the long term. We have set commitments in four major areas related to our activities and operations:

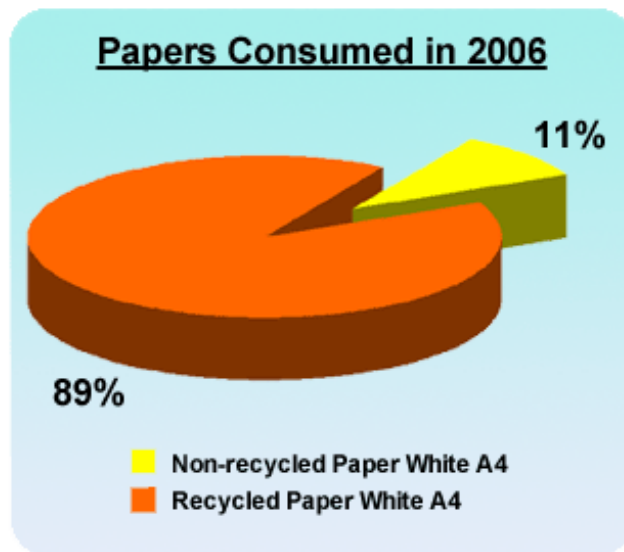
(i) Environmental Management

- continuously improving our environmental performance through the adoption of environmentally sound practices in all aspects of our operations and identifying opportunities for further improvement.

(ii) Compliance

- complying with all relevant environmental legislation, regulations, Government Circulars and Codes of Practice; and
- complying with the guidelines set by Environment, Transport and Works Bureau on Energy Saving.

- Photocopying paper consumption has achieved 15% reduction in 4 years against the target of 10% reduction over the consumption at 2002/03 level set by the Policy Committee for all Bureaux and Departments;
- over 89% of paper consumed was recycled paper;
- organizing departmental exercises to encourage use of recycled paper; and
- 100% of staff have Lotus Notes accounts for communications.



(ii) Use of electricity for lighting, air-conditioning and office equipment

Measures

- using light bulbs/fluorescent tubes with Energy Efficiency Label;
- using computers and printers with energy saving mode activated;
- switching off of computer monitors and lights in offices and in communal areas when not in use or outside office hours; and
- using public transport and sharing of departmental transport in performing outdoor duties;
- participating in Room Temperature Measurement and Monitoring Programme conducted by Electrical and Mechanical Services Department to maintain 25.5°C room temperature in offices; and
- participating in the Programme of Lighting Inspection & Illumination Level Reduction in office area after office hour, which is organized by Building Management Office of Revenue Tower.

Achievements

- contributing to energy savings and heightening staff awareness through participation.

(iii) Procurement of general office supplies

Measures

- acquiring refill for ball pen;
- procuring stationeries that are environmentally friendly, e.g. recycled paper, trichloroethane free correction liquid and thinner; and
- adopting electronic procurement method.



Achievements

- 90% of all paper procured is recycled paper;
- all correction fluid and thinner procured is environmental friendly and is 1,1,1-trichloroethane free; and
- Electronic Ordering System is now adopted in daily procurements.



(iv) Waste Recycling

Measures

- providing collection boxes for waste paper, newspapers, printed materials, aluminium cans and plastic containers;
- returning toner cartridge to suppliers for recycling; and
- re-using decorative materials at festive seasons.



Achievements

- collection boxes for aluminium cans, plastic containers and waste paper are in place to facilitate recycling arrangements; and
- 100% return of toner cartridge to suppliers for recycling.

Promotion of Staff Awareness

5. Staff awareness is of fundamental importance in achieving effective conservation results. In 2006, we made various efforts to promote staff awareness towards environmental conservation, including:

- placing indoor plants in offices;
- posting stickers on energy and water conservation at various locations in the office;
- issuing internal circular and guidelines to encourage conservation; and
- preparing for the establishment of the Environmental Management Working Group.



Targets for the Year 2007

6. For 2007, we will continue our efforts to improve our environmental performance by:

- issuing departmental publications in electronic format;
- economizing the use of paper and envelope consumption through uploading departmental publications onto the homepage to reduce printed copies;
- elevating green education and publicity through intranet;
- adopting trade-in practices in procurement activities as far as possible;
- promoting a clean and green workplace to staff;
- expanding the use of environmental friendly materials for publicity; and
- enhancing electronic operations by exploring the feasibility of adopting electronic documentation and filing of records.

Comments and Suggestions

7. We welcome any comments and enquiries on this report. You may contact us by one of the following methods:

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