



Civil Aid Service 民眾安全服務隊 Environmental Report 2007

Introduction

This report sets out the environmental policy, commitments and progress on green measures taken in the Civil Aid Service (CAS) in the year 2007. We are conscious of the global concern and awareness of environmental protection and supporting government policies on the subject.

CAS Department and Volunteer Service

2. The CAS volunteer service is a uniformed and disciplined government-financed, auxiliary emergency organization under the purview of Security Bureau. The CAS assists the full-time emergency forces in a wide range of tasks like mountain search and rescue, countryside patrolling and vegetation fire fighting, flood rescue and typhoon rescue. CAS also provides non-emergency community services during peace time. It has an establishment of 3 634 adult volunteers recruited from all walks of life. The CAS also runs a youth service viz: the Cadet Corps, which comprises 3 232 young people aged from 12 to 17.

3. The CAS volunteer service is supported by the CAS department of 106 full-time civil servants for its administration, training and logistics. In August 2006, the CAS Headquarters was moved from Caroline Hill Road, Causeway Bay to To Wah Road, Yau Ma Tei whereas the CAS Hong Kong Training Centre was situated at 12 Tung Lo Wan Drive, Moreton Terrace, Causeway Bay, Hong Kong. The CAS Kowloon Training Centre at Kowloon City and the CAS Cadet Training Centre at Hung Hom were vacated and pending for return to the Government. There are two CAS training camps in Tsing Lau Tau and Sai Kung, New Territories.

Environmental Goal

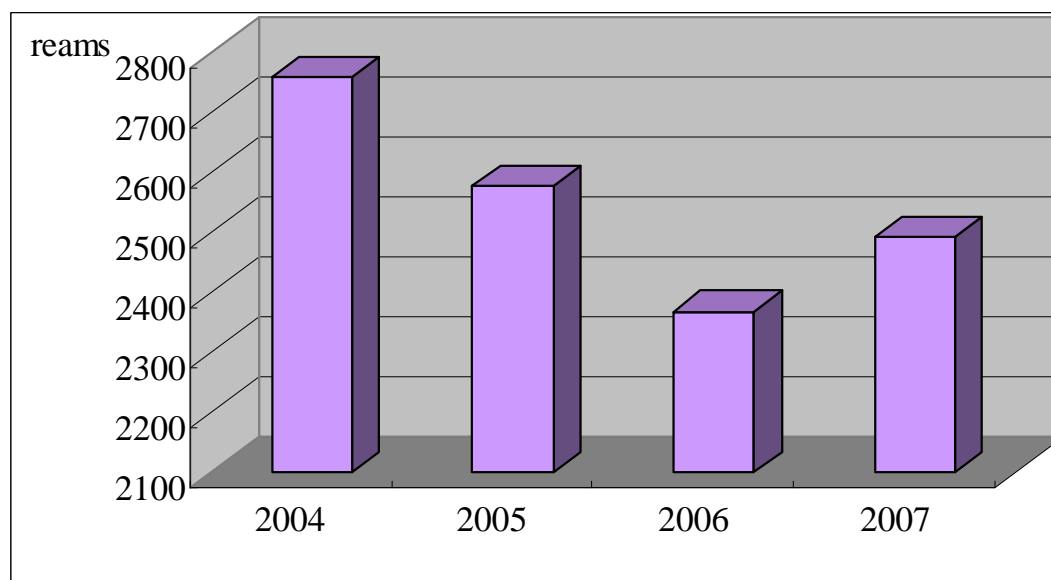
4. CAS is committed to ensuring that the operations of the department are conducted in a manner conducive to the promotion of a healthy and sustainable environment.

Resources Consumption

5. The resources consumption of 2004 – 2007 is summarized as follows.

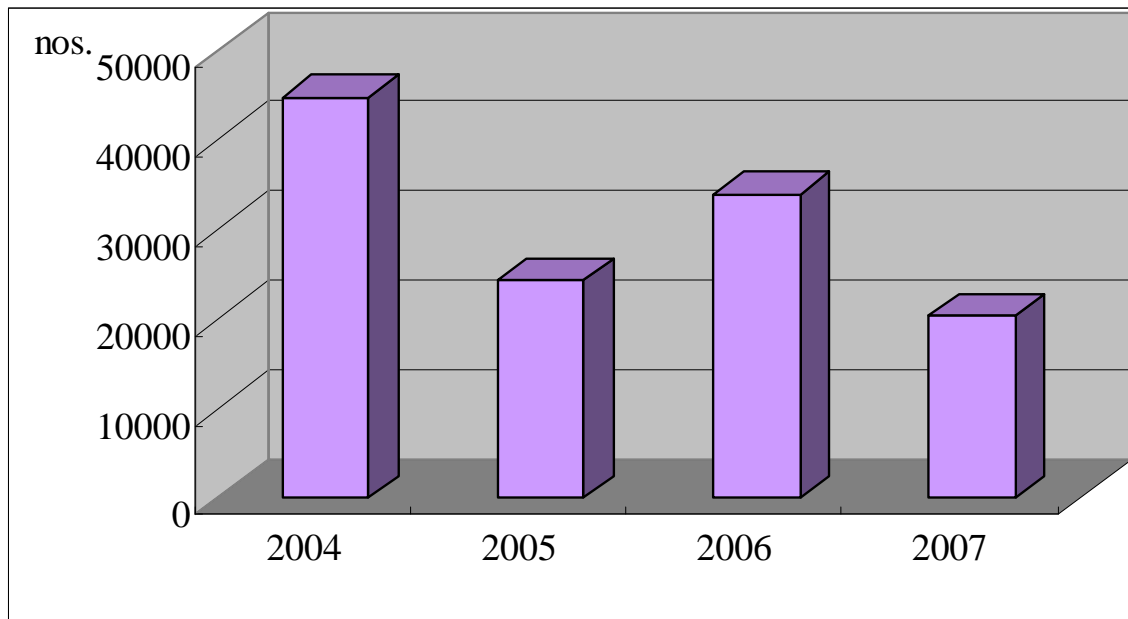
Consumption Items	Consumption Period			
	2004	2005	2006	2007
(a) Paper (reams)	2 760	2 579	2 368	2 493
(b) Envelope (nos.)	44 765	24 405	33 973	20 308
(c) Electricity(kWh)	1 281 365	1 033 142	1 668 438	2 238 363
(d) Vehicle Fuel (litres)	61 054	62 463	71 519	43 951

(a) Paper Consumption 2004 – 2007

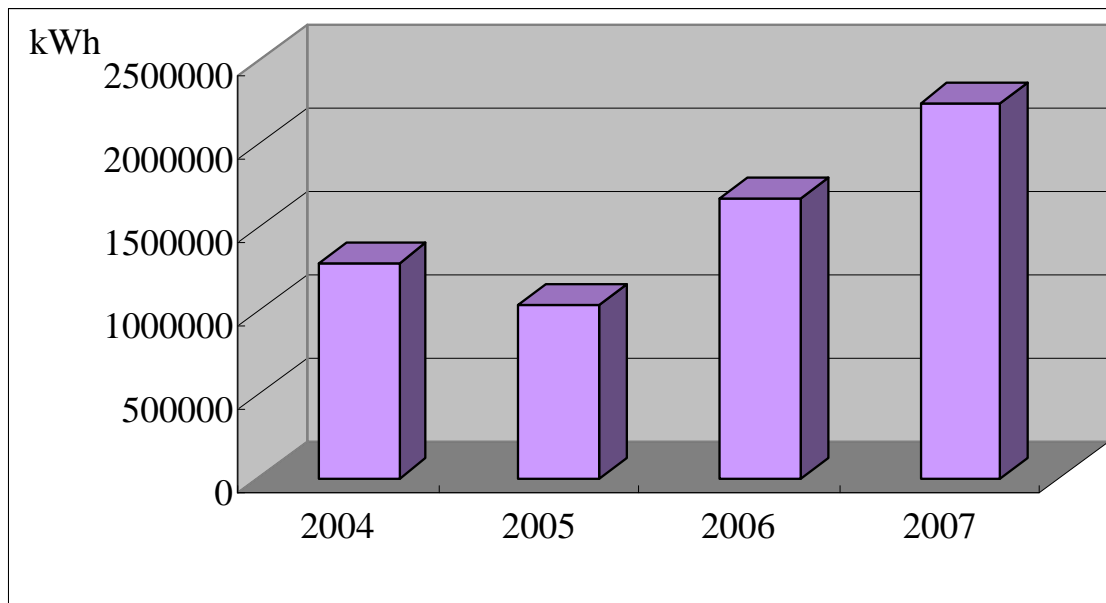


Note : Paper consumption increased in 2007 because the CAS participated in a series of operational duties in the Hong Kong SAR 10th Anniversary Celebrations Events organized by the Central Government.

(b) Envelope Consumption 2004 – 2007

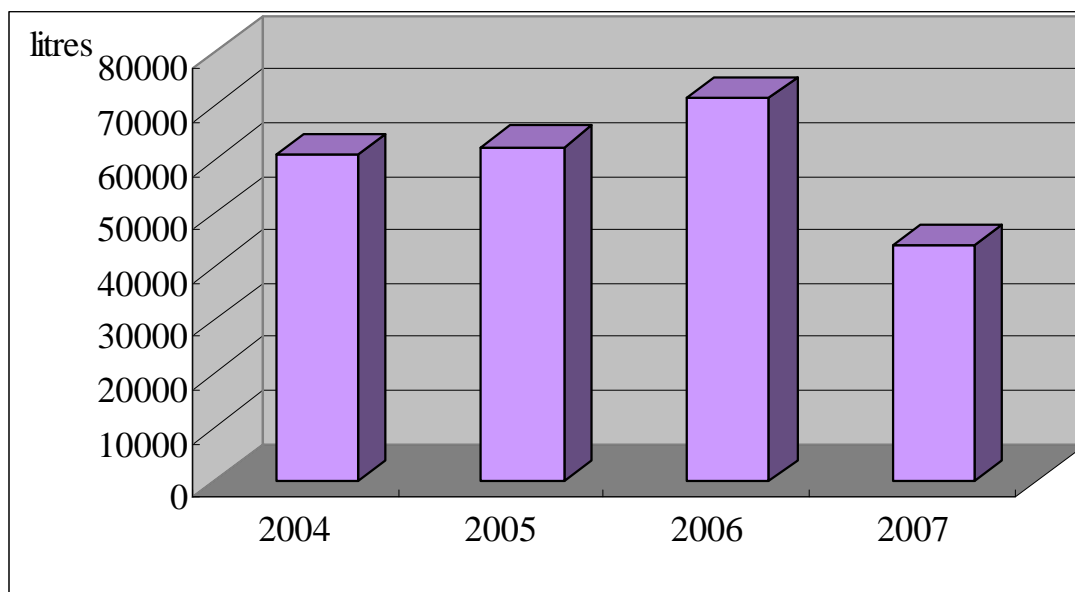


(c) Electricity Consumption 2004 -2007



Note : Electricity consumption increased in 2007 because of the increased requirements of a centralized hot water boiling system & other computer-controlled systems of the new CAS Headquarters at 8 To Wah Road, Yau Ma Tei.

(d) Vehicle Fuel Consumption 2004 -2007



Green Management

6. CAS has adopted the following green measures to achieve our environmental goal:

- a. Instilling the concept of paperless office to reduce the use and dispatch of paper to all CAS staff and volunteers
- b. Re-using and recycling waste materials in CAS
- c. Enhancing the use of electronic mode of communications
- d. Seeking efficient use of resources and energy

Green Housekeeping Measures Taken in 2007

7. Green housekeeping measures taken by the CAS in 2007 are as follows:

Waste minimization

- a. Using blank side of used papers for drafting or printing
- b. Photocopying limited to the absolute minimum and on both sides of papers
- c. Minimizing the use of fax cover page
- d. Increasing use of email and Local Area Network (LAN) in external and internal communications
- e. Circulating documents in soft copies instead of providing personal hard copies
- f. Printing reports/publications limited to the absolute minimum and uploading publications on the CAS Internet

Waste recovery

- a. Reusing decorative accessories at festive seasons
- b. Reusing envelopes and loose minute jackets

Energy Conservation

- a. Controlling fuel consumption
- b. Routine checks to ensure that lights/air-conditioning are switched off outside office hours
- c. Modifying group lighting switches to individual switches

Staff Awareness Promotion

- a. Re-circulating departmental circulars on 'Green Housekeeping' at regular intervals
- b. Conducting regular meetings and educational sessions

The Way Forward

8. CAS Headquarters will continue its joint efforts with all staff and volunteers to:

- review effectiveness of measures taken to achieve more efficient use of resources and energy;
- heighten staff awareness of the importance of achieving environmental goal; and
- enhance the use of electronic mode of communications.

Suggestions and Enquiries

9. We welcome suggestions and enquiries. Please contact CAS Departmental Green Manager at:

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Prepared by Civil Aid Service Headquarters

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