

Environmental Protection

The Registry is very conscious of the importance of environmental protection and is committed to developing and conducting all our services and operations in an environmentally responsible manner. A Green Manager and four Assistant Green Managers have been tasked to oversee the development and implementation of green measures in the department. We have adopted the following environmental policies and principles to improve the environment:-

- (a) Encouraging the efficient use of energy and materials by adopting the three “R” principles – Reduce, Re-use and Recycling of materials, and green purchasing.
- (b) Maintaining a high level of environmental awareness amongst staff and encouraging them to practise green environmental measures.
- (c) Complying with legislation, regulations and standards on environmental protection.
- (d) Minimising waste and contaminants and ensuring the safe handling of waste produced.
- (e) Pursuing environmental protection through the adoption of environmental friendly modern technologies, minimisation of possible adverse impact on the environment, and continuing to find ways to improve the Registry’s environmental performance.
- (f) Conducting environmental audits by independent experts as and when necessary.

Our targets and actual performances are as follows:-

	Target for 2003	Performance in 2003	Target for 2004
	%	%	%
(a) Waste Minimisation			
• using blank side of used paper for drafting	99	99	99
• using recycled/wood-free paper	100	100	100
• re-using envelopes or using transit envelopes	97	96	97
• using refillable ball pens	100	99	100
• using old sets of documents for re-circulation	99	99	99
(b) Waste Recovery for Recycling/Re-use			
• collection of waste paper	98	98	98
• collection of used printer cartridges	100	100	100
(c) Energy Conservation			
• routine checking to switch off lights, photocopiers etc. outside office hours	99	99	99
(d) Measures at Festive Seasons			
• re-using decorations	99	99	99