



## **INDEPENDENT COMMISSION AGAINST CORRUPTION**

### **ENVIRONMENTAL REPORT 2005**

#### **Introduction**

This Environmental Report accounts for achievements made and measures taken by the ICAC in green management in 2005.

The Independent Commission Against Corruption (ICAC) is an independent public service organisation responsible for the following areas of work –

- (a) seek out and eradicate corruption through effective investigation and prosecution;
- (b) identify and eliminate opportunities for corruption in government departments and public bodies and advise the private sector on corruption prevention;
- (c) educate the public against the evils of corruption and actuate support for the ICAC; and
- (d) promote better public understanding of the corruption problem and encourage target groups to take positive action.

The Commission comprises three functional departments – Operations, Corruption Prevention and Community Relations, and the Administration Branch. As at 31 December 2005, the Commission had an establishment of 1,334 accommodated in offices in 10 different locations.

### **Our Environmental Commitment**

The ICAC is committed to ensuring that our operations are conducted in an environmentally responsible manner. Whilst our daily businesses are primarily office-based, we are mindful that the way we conduct them can have an impact on our environment. We are, therefore, always alert in exploring opportunities to integrate environmental concept into our daily operation, and contribute our part towards the protection and preservation of the environment.

### **Our Environmental Management Structure**

To promote and sustain green practices, we have since 1999 established a dedicated Environmental Management Committee, headed by a Commission Green Manager, assisted by a team of Departmental Green Managers and Assistant Green Managers, to review and monitor the Commission's environmental performance at each level. The Committee also actively identifies new green initiatives.

### **Our Green Measures**

In pursuit of our environmental commitment, we adopt the following measures –

- (a) ***Green House-keeping*** – We follow the principles of reduction, reuse and recycling in workplace to economise our use of resources.
- (b) ***Energy Saving*** – We encourage staff to switch off lights, turn off electrical appliances, including computer monitors when not in use, and identify every opportunity pertaining to energy saving.
- (c) ***Paper Saving*** – We make use of computer systems in information dissemination and conducting our business wherever possible in order to minimise the use of paper.
- (d) ***Green Procurement*** – We actively select environmentally sound products in our procurement process.
- (e) ***Green Working Environment*** – We always strive to provide an environmentally friendly work place for all staff.
- (f) ***Green Culture*** – We always aim at inculcating environmental protection into the culture of the Commission and enhancing our staff's green awareness so that they would act in an environmentally responsible manner.

## **Our Environmental Performance in 2005**

Riding on the achievements and good tradition built from the past, we have continued to make positive progress in our green management –

### **(a) *Green House-keeping***

- We encouraged the re-use of usable stationery items among officers.  
We put in office boxes to collect re-usable items like clips, envelopes, file

tags so that these boxes would become ready stationery stations where staff can easily pick up items they need instead of asking for new supply. This helped reduce the overall replenishment of our stationery stock.

- We recycled around 34,700 kg of waste paper in 2005. While the figure reflects a 26% decrease compared to 2004, the reduction can be attributed to our reduced use of paper in general.
- We fully implemented the use of recycled toner cartridges. By doing so, we saved public fund of \$1,819,000 in 2005.
- We assigned staff to patrol office areas each evening after work to ensure that all lights and electrical equipment were turned off in areas where no officers remained working and to remind officers still at work to turn off the remaining lights and equipment before leaving.

(b) ***Energy Saving***

- We continued to replace defective CRT monitors with LCD ones to reduce energy consumption. This measure coupled with other green management initiatives have helped to bring down our overall electricity consumption by 1% to 7,838,000 units when compared to that of 2004.

(c) ***Paper Saving***

- We continued with the practice of using transit envelopes.
- We continued to print on both sides of paper and re-use / recycle paper for drafts.
- We continued to minimise the production of hard copies of our publications and uploaded our publications to our corporate website for public viewing.

- We continued to maximize the use of information technology for administrative processes, information dissemination and storage to reduce the need for paper copies.
- Applying the above measures, our total consumption of paper was reduced to 26,000 reams in 2005, representing a decrease of 8.13% compared to 28,300 reams in 2004.

(d) ***Green Procurement***

- We continued to procure energy efficient appliances and office equipment where possible.
- We continued to purchase green supplies and environmentally sound products like refillable ball-pens, recycled toners and pencils.

(e) ***Green Working Environment***

- We continued to keep our office premises as a non-smoking area to maintain good indoor air quality.
- We continued to arrange regular cleansing of our air-conditioning units to keep them clean and efficient.
- We conducted periodic indoor air quality checks in our offices to ensure staff are working in a healthy and safe environment.

(f) ***Green Culture***

- We participated in the Disciplined Services tree planting day on 19 November 2005 to enhance staff's awareness of preserving the nature.
- We continued to post green messages in strategic and conspicuous locations to remind staff of daily energy and resources saving practices.

- We continued to post monthly consumption statistics on electricity, paper and envelopes onto our electronic bulletin board to remind staff of the consumption pattern and the need to economise.

### **Targets**

We would continue to keep up the momentum in green management, save resources in other areas, and explore new green initiatives.

### **Feedback and Comments**

We will continue to play our part in protecting the environment and remain open and active in identifying means to achieve this objective. If you have any feedback and suggestions, please e-mail us at [general@icac.org.hk](mailto:general@icac.org.hk).

Independent Commission Against Corruption

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